

Complete this form to update your contact details or nominate authorised contacts to liaise with AustralianSuper.

## Who should fill out this form?

Please fill out this form if you're listed as a contact on the employer account. Not sure who the authorised contacts are? Call us on **1300 300 273** to check.



**Note: Please fill only the relevant sections of the form using CAPITAL letters. Read the Privacy Collection Statement to see how AustralianSuper uses your personal information.**

## 1 Current business details

Business name

Australian Business Number (ABN)

Employer number

Daytime contact number

Authorised contact name

To change your registered name with AustralianSuper, please complete sections 2 and 3. If your details are the same, and you're wishing to nominate a new contact, please skip to section 4.

## 2 New business details

Business name

Australian Business Number (ABN)

## 3 New business address

Street address

Suburb/Town

State

Postcode

Postal address (if different from Street address above)

Suburb/Town

State

Postcode

## 4 Change of authorised contact

**Primary contact person (all mail will be addressed to this person)**

First name(s)

Surname

Position title

Daytime telephone

Mobile

Email address

## Secondary contact person (we'll contact this person if the primary contact is unavailable)

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- I confirm that I have the capacity and authority to sign this declaration on the business' behalf.
- I have read and understood the AustralianSuper [Privacy Policy](#).

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Please read this Privacy Collection Statement to see how AustralianSuper uses your personal information. AustralianSuper Pty Ltd (ABN 94 006 457 987) of GPO Box 1901, Melbourne, Victoria 3001, collects your personal information (PI) to update your employer account details, operate the employer agreement, improve our products and services and keep you informed. If we can't collect your PI we may not be able to provide these services. PI is collected from you but sometimes from third parties. We will only share your PI where necessary to perform our activities with our administrator (Australian Administration Services Pty Ltd, being a part of MUFG Pension & Market Services Holdings Ltd), service providers, as required by law or court/tribunal order, or with your permission. Your PI may be accessed overseas by some of our service providers. A list of countries can be found at the URL below. Our Privacy Policy details how to access and change your PI, as well as the privacy complaints process. For complete details go to [australiansuper.com/privacy](https://australiansuper.com/privacy) or call us on **1300 300 273**.