

AustralianSuper Select for McMillan Shakespeare Group employees

About this employee booklet

The information in this employee booklet forms part of the Product Disclosure Statement for AustralianSuper Select prepared on 3 September 2022.

It's specific to permanent and fixed-term employees of McMillan Shakespeare Group, as the contributing employer. Information about fees and costs paid as a member of AustralianSuper Select, including how and when they're paid, have been published in the *AustralianSuper Select Product Disclosure Statement*.

If you're an existing AustralianSuper member and not in AustralianSuper Select for McMillan Shakespeare Group employees, please refer to the relevant Product Disclosure Statement for your plan.

If you're a casual employee you're not eligible to join AustralianSuper Select. Please speak to your employer to discuss your options.



Types of insurance cover

AustralianSuper provides the following types of insurance cover*:

Types of insurance cover	
Death	Can help ease financial stress by paying a lump sum to your beneficiaries if something happens to you.
Total & Permanent Disablement (TPD)	Can provide a lump sum if you become totally and permanently disabled and can no longer work.
Income Protection	Can provide monthly payments to help you get by if you become ill or injured (at work or outside of work) and can't work temporarily.

If you have Death or TPD cover you're also covered for terminal illness. This can help ease some of the financial stress if you're suffering from a terminal medical condition.

Your insurance cover

Your super account comes with basic insurance cover which is arranged by your employer (see the Basic cover section). This cover provides a basic level of protection if you die or become ill or injured.

Any basic cover you pay for will start automatically if you're 25 or older; and your super balance reaches \$6,000; and you've received an employer super contribution after your super balance first reaches \$6,000 (age limits and other conditions apply).

You can apply to start your basic cover that you pay for earlier, without providing detailed health information (conditions apply), by completing the *Start your basic cover* form you received with your welcome letter.

Any basic cover your employer pays for will start once you've received an employer super contribution from them, regardless of your super balance.

See the *Insurance in your super* guide for Select members at australiansuper.com/mmsg for details and examples of when cover starts.

Important information



There are many circumstances that may affect your insurance cover. See the *Insurance in your super* guide for Select members at australiansuper.com/mmsg for more information about your AustralianSuper Select insurance. It details terms and conditions about insurance including your eligibility for cover, how much you can apply for, when it starts and stops, active employment, limited cover and exclusions, your insurance options, and what happens if you leave your Select employer.

Your eligibility to claim for benefits will be determined by the Insurer in line with our insurance policy terms and conditions.

* AustralianSuper insurance is provided by TAL Life Limited (the Insurer) ABN 70 050 109 450, AFSL 237848.

Cost of your cover

You pay the cost of your Death and TPD cover which is deducted monthly from your super account. Your first payment may be higher than your ongoing monthly payments. This is because it includes insurance costs from the date your cover started to the date of your first payment deduction (which may be for a period that's longer than a month).

McMillan Shakespeare Group pays the cost of your basic Income Protection in AustralianSuper Select. The insurance costs paid by McMillan Shakespeare Group are counted towards your before-tax (concessional) contribution cap for each financial year. This may affect your ability to make, or the amount you are able to contribute as, additional before-tax contributions.

Insurance costs include stamp duty charges and costs incurred by the Trustee for administering insurance arrangements.

Basic cover

Eligible permanent and fixed-term employees will receive a basic level of insurance cover with a White Collar category work rating. Basic cover is salary-based and your employer informs us of your salary to calculate your cover (age limits apply).

Your basic Death and TPD cover amounts will change from month to month depending on your salary and your length of service to age 65.

Cover type	Death and TPD	Income Protection
Basic cover design	15% x your salary* x future service [†] to age 65 or \$1.5M (whichever is lower).	85% of monthly salary* or \$14,000 a month (whichever is lower). Up to 75% is paid to you and up to 10% to your super. Your Income Protection has a benefit payment period up to two years and a 90 day waiting period.
Age basic cover ends[‡]	Cover ends at age 65.	Cover ends at age 70.

* Salary is generally your annual (before-tax) salary, excluding employer super contributions. For more details see the *Insurance in your super* guide for Select members at australiansuper.com/mmsg

[†] Future service is defined as the number of complete years and months until you turn 65. A partial month is rounded up to the nearest whole month.

[‡] Cover can stop for many reasons. For a list of events that may make cover stop, see the *Insurance in your super* guide for Select members at australiansuper.com/mmsg

When your basic cover changes in line with your salary

Your employer will tell us if there's a change to your salary. When your basic cover is salary-based, the amount and cost of it will increase or decrease automatically in line with your salary. It can increase up to the automatic limits shown in the table below without you having to provide additional health information:

Automatic limits	
Death and TPD cover	Income Protection
\$1.5M	\$14,000 a month

We'll write to you about your options if your basic cover has reached the automatic limit(s). To increase your basic cover in line with your salary above the automatic limits, you'll need to provide detailed health information for the Insurer to consider.



Change your cover anytime

You can cancel, change or apply for insurance anytime by logging into your account or completing the *Change your insurance* form at australiansuper.com/select

The cost of any additional cover you apply for will be paid by you and deducted monthly from your super account.

If you change your cover, you'll have to pay for some or all of the cost yourself, even if your employer paid for your basic cover before.

About work ratings

As a member of AustralianSuper Select, you have both an **individual** work rating and a **category** work rating. These work ratings are used to calculate the cost of your cover.

Your category work rating is unique to your Select employer and only applies while you're their employee.

If your category and individual work ratings are different, we'll apply the less expensive work rating to calculate the cost of your cover. This is your **applied** work rating.

Check your applied work rating by logging into your account. Apply to change your individual work rating by completing the *Change my individual work rating* form available at australiansuper.com/select

For more information about changing or cancelling your cover, see the *AustralianSuper Select Product Disclosure Statement* at australiansuper.com/select and the *Insurance in your super* guide for Select members at australiansuper.com/mmsg



Individual work rating

Your individual work rating is **Blue Collar** unless you're eligible to change to White Collar or Professional and your application is approved by the Insurer.

Insurance cover with a Blue Collar work rating is the most expensive.

Category work rating

Your category work rating is **White Collar** and applies only while you're an employee of McMillan Shakespeare Group.

What happens if you leave your Select employer

If you leave McMillan Shakespeare Group your account will move from Select to AustralianSuper Plan. You'll keep the same amount of cover you already have when you move to AustralianSuper Plan and it will become fixed cover (if eligible). Your Income Protection waiting period will change to 60 days. You'll pay for the cost of your total cover which will be deducted monthly from your super account.

Your category work rating will no longer apply, and the cost of your cover will be based on your age, level of cover and your individual work rating. We'll write to you if this happens.

Changing your individual work rating

If you think you might be eligible for an individual work rating that's White Collar or Professional, you can apply to change it. If you're eligible, you could pay less for your cover:

- while you're in Select if the individual work rating that applies to you is the less expensive work rating than your category work rating, and
- if you leave McMillan Shakespeare Group and keep your cover when you move from Select to AustralianSuper Plan.

You can't change your category work rating because it's arranged by your employer.

To learn more, see the *Changing jobs? Take AustralianSuper with you* section in the *Insurance in your super* guide for Select members at australiansuper.com/mmsg



To learn more about checking your eligibility and applying to change your individual work rating, see the *Insurance in your super* guide for Select members at australiansuper.com/mmsg



Weekly cost for \$10,000 of Death and TPD cover

The cost of basic Death and TPD cover for McMillan Shakespeare Group employees in Select is based on age and a White Collar category work rating.

Age	Work rating			
	White Collar		Professional	
	Death (\$)	TPD (\$)	Death (\$)	TPD (\$)
15-20	0.030	0.021	0.027	0.019
21	0.031	0.021	0.028	0.019
22	0.031	0.021	0.028	0.019
23	0.031	0.021	0.028	0.019
24	0.032	0.022	0.029	0.020
25	0.033	0.020	0.030	0.018
26	0.034	0.021	0.030	0.019
27	0.035	0.022	0.031	0.020
28	0.036	0.023	0.032	0.021
29	0.037	0.026	0.034	0.023
30	0.038	0.028	0.035	0.025
31	0.040	0.030	0.036	0.027
32	0.042	0.034	0.037	0.031
33	0.043	0.038	0.039	0.034
34	0.045	0.042	0.041	0.038
35	0.048	0.046	0.043	0.042
36	0.050	0.052	0.045	0.047
37	0.053	0.057	0.048	0.051
38	0.056	0.063	0.051	0.057
39	0.060	0.070	0.054	0.063
40	0.064	0.078	0.058	0.070
41	0.068	0.087	0.061	0.078
42	0.072	0.096	0.065	0.086
43	0.078	0.107	0.070	0.096
44	0.084	0.119	0.076	0.107
45	0.091	0.131	0.082	0.118
46	0.098	0.146	0.088	0.131
47	0.107	0.162	0.096	0.146
48	0.116	0.180	0.105	0.162
49	0.127	0.200	0.114	0.180
50	0.139	0.222	0.125	0.200
51	0.152	0.246	0.137	0.222
52	0.168	0.274	0.151	0.246
53	0.185	0.306	0.166	0.276
54	0.205	0.346	0.184	0.312
55	0.227	0.394	0.204	0.355
56	0.252	0.452	0.227	0.406
57	0.281	0.518	0.253	0.466
58	0.314	0.590	0.283	0.531
59	0.352	0.681	0.317	0.613
60	0.395	0.716	0.356	0.645
61	0.446	0.867	0.401	0.780
62	0.503	1.028	0.453	0.925
63	0.549	1.179	0.495	1.061
64	0.571	1.352	0.514	1.217
65	0.594*	n/a	0.534*	n/a
66	0.616*	n/a	0.554*	n/a
67	0.638*	n/a	0.574*	n/a
68	0.660*	n/a	0.594*	n/a
69	0.682*	n/a	0.614*	n/a

Calculating the weekly cost of Death and TPD cover



1. Divide the amount of cover you have, or wish to apply for, by \$10,000.
2. Then multiply by the weekly cost for \$10,000 of Death or TPD cover for your age and your applied work rating.

Example (White Collar work rating):

Sally is 31 and has a White Collar work rating.

She has \$500,000 of Death cover and \$500,000 of TPD cover.

To work out the weekly cost of her Death cover:

$$\frac{500,000}{10,000} \times 0.040 = 2.00$$

The cost of Sally's Death cover is \$2.00 a week.

To work out the weekly cost of her TPD cover:

$$\frac{500,000}{10,000} \times 0.030 = 1.50$$

The cost of Sally's TPD cover is \$1.50 a week.



* Cost for fixed Death cover only. Salary-based Death cover ends at age 65. See the *Insurance in your super* guide for Select members at australiansuper.com/mmsg for more information.

Total weekly costs are quoted gross of tax. Costs are rounded for disclosure purposes.

Weekly cost for \$100 a month of Income Protection

The cost of basic Income Protection for McMillan Shakespeare Group employees in Select is based on age, a White Collar category work rating, a 90 day waiting period and a benefit payment period up to two years.

White Collar work rating									
Age	Benefit payment period								
	Up to two years			Up to five years			Up to age 65		
	Waiting period								
	30 days (\$)	60 days (\$)	90 days (\$)	30 days (\$)	60 days (\$)	90 days (\$)	30 days (\$)	60 days (\$)	90 days (\$)
15-20	0.024	0.008	0.007	0.058	0.040	0.033	0.159	0.116	0.103
21	0.024	0.009	0.008	0.059	0.041	0.034	0.162	0.119	0.105
22	0.024	0.010	0.008	0.060	0.041	0.034	0.167	0.122	0.108
23	0.024	0.011	0.010	0.061	0.042	0.035	0.171	0.125	0.111
24	0.025	0.013	0.011	0.062	0.043	0.036	0.176	0.128	0.113
25	0.026	0.014	0.013	0.064	0.044	0.037	0.181	0.132	0.117
26	0.027	0.016	0.013	0.064	0.044	0.037	0.185	0.135	0.119
27	0.028	0.017	0.015	0.065	0.045	0.037	0.189	0.137	0.121
28	0.030	0.018	0.016	0.066	0.046	0.038	0.194	0.139	0.124
29	0.031	0.020	0.017	0.068	0.047	0.039	0.199	0.142	0.126
30	0.032	0.023	0.018	0.070	0.048	0.040	0.206	0.146	0.129
31	0.034	0.024	0.020	0.072	0.049	0.040	0.214	0.150	0.133
32	0.036	0.027	0.023	0.075	0.050	0.042	0.223	0.156	0.138
33	0.038	0.029	0.024	0.078	0.052	0.043	0.233	0.162	0.144
34	0.040	0.032	0.027	0.082	0.055	0.046	0.245	0.170	0.151
35	0.042	0.034	0.029	0.086	0.057	0.048	0.258	0.179	0.159
36	0.045	0.037	0.031	0.090	0.061	0.050	0.271	0.188	0.167
37	0.047	0.040	0.033	0.096	0.064	0.054	0.286	0.199	0.176
38	0.050	0.042	0.035	0.101	0.069	0.057	0.301	0.211	0.187
39	0.053	0.045	0.038	0.108	0.073	0.061	0.317	0.223	0.198
40	0.056	0.049	0.040	0.114	0.079	0.066	0.334	0.237	0.210
41	0.060	0.052	0.044	0.122	0.085	0.071	0.352	0.252	0.223
42	0.064	0.056	0.047	0.130	0.092	0.077	0.370	0.268	0.238
43	0.068	0.060	0.050	0.140	0.100	0.083	0.389	0.285	0.252
44	0.073	0.064	0.054	0.150	0.109	0.090	0.409	0.303	0.268
45	0.078	0.068	0.057	0.161	0.119	0.098	0.428	0.322	0.285
46	0.083	0.073	0.061	0.173	0.129	0.107	0.449	0.341	0.302
47	0.089	0.078	0.065	0.187	0.141	0.117	0.469	0.360	0.319
48	0.095	0.083	0.070	0.201	0.154	0.128	0.489	0.380	0.337
49	0.102	0.089	0.074	0.217	0.169	0.140	0.509	0.400	0.354
50	0.109	0.095	0.088	0.235	0.185	0.153	0.528	0.418	0.371
51	0.117	0.102	0.090	0.255	0.202	0.168	0.545	0.436	0.386
52	0.125	0.109	0.092	0.276	0.221	0.183	0.561	0.452	0.400
53	0.134	0.116	0.097	0.299	0.241	0.200	0.574	0.465	0.412
54	0.144	0.124	0.104	0.324	0.263	0.218	0.584	0.475	0.421
55	0.155	0.133	0.111	0.351	0.286	0.238	0.590	0.481	0.426
56	0.167	0.141	0.118	0.381	0.312	0.259	0.591	0.482	0.427
57	0.179	0.151	0.126	0.414	0.339	0.281	0.586	0.477	0.423
58	0.192	0.161	0.134	0.451	0.369	0.306	0.575	0.466	0.413
59	0.207	0.171	0.143	0.491	0.401	0.333	0.555	0.447	0.397
60	0.223	0.183	0.152	0.513	0.410	0.340	0.524	0.419	0.371
61	0.240	0.195	0.162	0.470	0.371	0.308	0.480	0.379	0.336
62	0.259	0.207	0.173	0.410	0.319	0.264	0.419	0.325	0.288
63	0.280	0.221	0.189	0.328	0.248	0.206	0.335	0.254	0.224
64	0.302	0.235	0.196	0.209	0.148	0.123	0.213	0.151	0.134
65	0.326	0.250	0.214	n/a	n/a	n/a	n/a	n/a	n/a
66	0.352	0.266	0.222	n/a	n/a	n/a	n/a	n/a	n/a
67	0.380	0.283	0.236	n/a	n/a	n/a	n/a	n/a	n/a
68	0.384	0.286	0.238	n/a	n/a	n/a	n/a	n/a	n/a
69	0.249	0.186	0.196	n/a	n/a	n/a	n/a	n/a	n/a

Calculating the weekly cost of Income Protection



1. Divide the amount of cover you have, or wish to apply for, by \$100.
2. Then multiply by the weekly cost for \$100 a month of Income Protection for a White Collar work rating, your age and waiting period and benefit payment period.

Example (White Collar work rating):

Sally is 31. She has \$6,200 a month of Income Protection with a benefit payment period up to two years, a 90 day waiting period and a White Collar work rating.

To work out the weekly cost of her Income Protection:

$$\frac{6,200}{100} \times 0.020 = 1.24$$

The cost of Sally's Income Protection is \$1.24 a week.

3. If your applied work rating is Professional: you also need to multiply the White Collar weekly cost of your Income Protection by the relevant Income Protection benefit payment period factor shown in the table below.

Work rating	Income Protection benefit payment period factor		
	Up to two years	Up to five years	Up to age 65
Professional	0.90	0.90	0.89

Example (Professional work rating):

To work out the weekly cost of Sally's Income Protection with a Professional work rating:

$$\frac{6,200}{100} \times 0.020 \times 0.90 = 1.116$$

The cost of Sally's Income Protection is \$1.12 a week.

Total weekly costs are quoted gross of tax. Costs are rounded for disclosure purposes.

Useful things you should know

Limited cover and full cover

Limited cover means you don't have full cover and you won't be covered for any pre-existing illnesses or injuries you had before you got your cover. Limited cover may last for different lengths of time and applies to all cover types, including Death cover. You'll be covered for an illness that becomes apparent, or an injury that occurs on or after the date that your cover starts, restarts or increases.

Full cover means your cover is not limited cover. You're covered for both pre-existing and new illnesses or injuries, unless exclusions apply.

To learn more and understand other circumstances for limited cover see the *Limited cover* section in the *Insurance in your super* guide for Select members at australiansuper.com/mmsg






Claiming on your cover

Your eligibility to claim for benefits will be determined by the Insurer in line with our insurance policy terms and conditions. The table below provides handy details if you need to make a claim.

	Death	TPD	Income Protection*	Terminal Illness
When making a claim, does it matter whether I'm employed or unemployed at the date of death, injury or illness?	✗	✓	✓	✗
Is basic cover provided if I've previously made a claim for TPD or Terminal illness?	✓ Limited cover [†] will apply	✓ Limited cover [†] will apply	✓ Limited cover [†] may apply	✓ Limited cover [†] will apply
Is there a waiting period before a claim can be paid?	✗	✓ 3 months	✓ Basic cover has a 90 day waiting period	✗
Are pre-existing medical conditions covered (provided limited cover doesn't apply [†])?	✓	✓	✓	✓

* If you have Income Protection and are eligible to make a claim, your benefit payments may be reduced by income you receive from other sources. See the *Insurance in your super* guide for Select members at australiansuper.com/mmsg for examples.

† See the Limited cover and full cover section above to understand what this means for you.

 <h3>How to claim</h3>	 <h3>Can I nominate beneficiaries?</h3>	 <h3>What if I change my super fund?</h3>
<p>We're here to help guide you (and the beneficiaries of members who've passed away), through the process of making a claim.</p> <p>To talk about a possible claim, call us on 1300 667 387 from 8:30am to 5pm AEST/AEDT weekdays.</p>	<p>Nominate who will receive your super if you pass away. This is an important decision and will tell us who you want your super account balance and insurance to be paid to.</p> <p>To make a binding nomination complete a valid <i>Binding death nomination</i> form available at australiansuper.com/forms</p>	<p>To find out if you have insurance with another fund, log into your account and go to <i>Consolidate and find your super</i>.</p> <p>It's important to know that if you want to transfer insurance cover to AustralianSuper, you'll need to do this before you combine your super. That's because combining your super into your AustralianSuper account doesn't automatically transfer any insurance you have with your other super fund/s. See the <i>Applying for an insurance transfer</i> fact sheet at australiansuper.com/select for step-by-step instructions on how to apply.</p>

Contact us

Call **1300 667 387** (8.30am to 5pm AEST/AEDT weekdays)

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