

Change my details

How to complete this form

Compulsory details

Please complete your member number, full name, address and date of birth details. If you don't know your member number, please complete your full name and date of birth to help us find your account.

Change of name or date of birth

Complete sections 1, 2 and 6.

What do I use to prove my change of name or date of birth?

If you have changed your name or are updating your date of birth, you'll need to provide certified proof.

Certified copies of the following documents may be used to prove:

- **Change of name:** Marriage certificate, deed poll, decree nisi, or change of name certificate from the Births, Deaths and Marriages Registration Office.
- **Date of birth:** Driver licence, passport, birth certificate, or government-issued proof of age card.

Change of address or email

Complete sections 1, 2 and 6. You **don't** need to provide any supporting documents.

Nomination of preferred beneficiary

Complete sections 1, 3 and 6.

Further information about nominating your preferred beneficiaries

To make sure that your nomination of preferred beneficiaries is valid, please read the following information.

Who can I nominate?

Under the AustralianSuper Trust Deed, benefits payable in the event of your death may only be paid out to your dependants or to your legal personal representative. It is important that you take account of who may qualify as a dependant in your nomination.

The definition of 'dependant' under AustralianSuper Trust Deed includes:

- your spouse (including de facto);
- your children of any age (including step¹, adopted or ex-nuptial);

- any other person who is or was wholly or partially financially dependent² on you; or
- your interdependants (those with whom you have a close personal relationship, you live with, and you provide them or they provide you with financial support, and domestic and personal care. You also have an interdependent relationship if you have a close personal relationship but are unable to meet the other requirements because one or both of you suffer from a physical, intellectual or psychiatric disability).

Who decides?

Under the Trust Deed, the Trustee alone is generally responsible for deciding to whom, and in what proportion, your death benefit should be paid. In making this decision, however, the Trustee will take into account your nomination of preferred beneficiary(ies).

For your nomination to be effective, it is important that you keep it up to date, particularly if your family or marital circumstances change. If you have no eligible dependants to whom the benefit can be paid, the Trustee may pay the benefit to your legal personal representative for inclusion in your estate.

Can I make a binding nomination?

Yes, you can make a binding beneficiary nomination by completing and returning the *Binding death nomination* form.

Choice Income and TTR Income members can make a binding nomination or reversionary beneficiary nomination, by visiting australiansuper.com/forms, selecting Forms in the Retirement tab and completing the relevant form.

Change of bank account

Complete sections 1, 4 and 6 and attach a certified copy of your driver licence, passport or government-issued proof of age card.

Change regular payment instructions

Complete sections 1, 5 and 6.

Declaration

You must sign and date Section 6 before returning this form.

How to certify your documents

1 Go to your local police station

Take both the ORIGINAL and a photocopy of your CURRENT document(s) to your local police station. If you are using your driver licence or government-issued proof of age card, you'll need to photocopy BOTH sides.

If you're withdrawing more than \$10,000 you'll need additional ID:

- Above \$10,000 and up to \$50,000: a CURRENT bill (power, telephone) or bank statement.
- Above \$50,000 and up to \$75,000: two CURRENT bills (power, telephone) or bank statements.
- Above \$75,000: three CURRENT bills (power, telephone) or bank statements.

All ID must have the same name and mailing address that we have for your super account.

2 Ask them to certify your identification (ID)

To certify your ID, the authorised person needs to compare the photocopy to the ORIGINAL and include the following details on the copy:

- stamp or write 'This is a true and correct copy of the original'
- their qualification (such as police officer)
- their name
- their address and phone number, and
- their signature and the date it was signed.

Every page of the documents we receive from you must have been certified and dated within the last 6 months. Undated documents will be rejected.



If you can't get to a police station, a number of other people can certify your ID for you. Go to australiansuper.com/IDHelp for more information.

¹ If your nomination(s) include stepchildren, the nomination will end if/when the relationship between you and the natural parent ends. For example, upon death or divorce. They may be able to qualify as having an interdependent relationship at the time of your death.

² As defined by Superannuation law.

Change my details



Please complete in pen using CAPITAL letters and print (x) to mark boxes where applicable. Read the Privacy Collection Statement on page 4 of this form to see how AustralianSuper uses your personal information.

1 Existing member details

Last name

First name/s

Street address

Suburb/Town State Postcode

Postal address (if different from Street address)

Suburb/Town State Postcode

Telephone (business hours) Telephone (after hours) Mobile

Email

Please supply your member number and/or account number - whichever is relevant to the account you currently hold. If you have more than one of the same type of account, you'll need to complete another form.

Account number

2 Updated member details

Please only fill in the details that you want us to change.

If you've made changes to your name or your date of birth is different from your current details, you need to provide evidence. To update your address or email, you **don't** need any supporting documents.

I'm changing my:

- Name:** I have attached my certified proof of identity to this application (e.g. marriage certificate, deed poll, decree nisi or change of name certificate from the Births, Deaths and Marriages Registration Office).
- Date of birth:** I have attached my certified proof of identity to this application (e.g. driver licence, passport, birth certificate, or government-issued proof of age card).

Please ensure that you provide photocopies of your original identification documents and that they are correctly certified. The documents we receive from you must have been certified and dated within the last 6 months. Undated documents will be rejected. For instructions on how to get your ID documents certified, go to australiansuper.com/IDHelp

Last name

First name/s

Street address

Suburb State Postcode

Postal address (if different from Street address)

Suburb/Town State Postcode

If you'd like to change your mobile phone number please call us on **1300 300 273** 8am to 8pm AEST/AEDT weekdays.

Email

3 Nominate your beneficiaries

Provide details of your legal personal representative or any dependants² who may be entitled to your super (including any insurance benefit) if you die. To make your nomination binding, download the Binding death benefit nomination form available at australiansuper.com/forms

Please use the two decimal point spaces provided for the benefit percentages (% of benefit) section to add up to 100.00%.

Full name	Relationship	Residential address	% of benefit
	<input type="checkbox"/> Spouse <input type="checkbox"/> Child ¹ <input type="checkbox"/> Interdependent	<input type="checkbox"/> Financial dependant ² <input type="checkbox"/> Legal personal representative (executor or administrator of your estate)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> %
	<input type="checkbox"/> Spouse <input type="checkbox"/> Child ¹ <input type="checkbox"/> Interdependent	<input type="checkbox"/> Financial dependant ² <input type="checkbox"/> Legal personal representative (executor or administrator of your estate)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> %
	<input type="checkbox"/> Spouse <input type="checkbox"/> Child ¹ <input type="checkbox"/> Interdependent	<input type="checkbox"/> Financial dependant ² <input type="checkbox"/> Legal personal representative (executor or administrator of your estate)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> %
	<input type="checkbox"/> Spouse <input type="checkbox"/> Child ¹ <input type="checkbox"/> Interdependent	<input type="checkbox"/> Financial dependant ² <input type="checkbox"/> Legal personal representative (executor or administrator of your estate)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> %
	<input type="checkbox"/> Spouse <input type="checkbox"/> Child ¹ <input type="checkbox"/> Interdependent	<input type="checkbox"/> Financial dependant ² <input type="checkbox"/> Legal personal representative (executor or administrator of your estate)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> %
TOTAL MUST ADD UP TO 100.00%			<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> %

¹ If your nomination(s) include stepchildren, the nomination will end if/when the relationship between you and the natural parent ends. For example, upon death or divorce. They may be able to qualify as having an interdependent relationship at the time of your death.

² As defined by Superannuation law.

When you use this form to nominate beneficiaries, you're telling us which of your dependants you'd like us to pay your account balance if you die. We're not bound by your non-binding nomination, but we use this information as a guide to work out who to pay your benefit to.



4 Change your bank account details

If you want to have your payments made to a different bank account enter the new account details here.

To change your bank account details, you'll need to provide proof of your identity.

I have attached my certified proof of identity to this application (e.g. driver licence, passport, birth certificate or government-issued proof of age card).

Please ensure that you provide photocopies of your original identification documents and that they are correctly certified. For instructions on how to get your ID documents certified, go to australiansuper.com/IDHelp

Name of bank, building society or credit union

Account name - must be held in your name or jointly in your name

BSB number

Account number

Mark this box if you've provided a copy of your bank statement so we can double check your details to avoid any payment delays.

