

Request a full withdrawal of your Choice Income or TTR Income account

Please minimise the chances of your documents getting lost or going to the wrong department by sending soft (digital) copies back to us via our **Upload a document page**.

IMPORTANT: Select *Request a full withdrawal of your Choice Income or TTR Income* from dropdown menu when uploading your form and documents



If you want to request a partial withdrawal of your account balance, you need to use the form *Request a partial withdrawal of your Choice Income or TTR Income account*.

Do you have Member Direct investments?

You should sell your Member Direct investments and close your Member Direct account before you lodge your request. Otherwise, we'll sell your Member Direct investments and close your Member Direct account for you, which will lead to a delay. You will incur additional costs if any term deposits are redeemed prior to their maturity dates. Refer to the *Member Direct investment option* guide available at australiansuper.com/MemberDirect for more information.

Please complete in pen using CAPITAL letters and print (X) to mark boxes. The form must be completed in full. Read the Privacy Collection Statement on page 5 of this form to see how AustralianSuper uses your personal information.

1 Provide your personal details

Last name		Mr		Mrs		Ms		Miss		Dr	
<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>	
First name/s		Date of birth									
<input type="text"/>		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>									
Member number		Account number		Male		Female					
<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>					
Street address											
<input type="text"/>											
Suburb								State		Postcode	
<input type="text"/>								<input type="text"/>		<input type="text"/>	
Postal address (if different)											
<input type="text"/>											
Suburb								State		Postcode	
<input type="text"/>								<input type="text"/>		<input type="text"/>	
Telephone (business hours)				Telephone (after hours)				Mobile			
<input type="text"/>				<input type="text"/>				<input type="text"/>			
Email											
<input type="text"/>											

2 Tell us how you are eligible

Choose (X) the option that best describes you.

- ☐ I have a **Choice Income account** and I request a full payment and account closure. (go to Step 3)
- ☐ I have a **TTR Income account**.

To request a payment you must meet one of the conditions of release. Complete the section below and only choose (X) one.

- ☐ I'm aged 60 to 64 and have permanently retired from the workforce.
- ☐ I have unrestricted non-preserved super (usually after-tax contributions made before 1 July 1999).
- ☐ I'm aged 60 to 64 and have stopped working for an employer since turning 60.

Former employer name:

Date you finished work:

- ☐ I have a **Choice Income account** or **TTR Income account** and I want to transfer my account to a self-managed super fund (SMSF).
- ☐ I have a **Choice Income account** or **TTR Income account** and I want to transfer my account to another super fund.

3 Provide proof of your identity

Please complete (X) one of the options below.

To protect your account, you need to prove your identity when you take a cash payment¹, move money to an SMSF or transfer money between super funds.

¹ If you are requesting a cash payment to the bank account where you receive your regular income payments, go to step 4.

☐ **Option 1 – Use my Tax File Number (TFN) to identify me.**

This option is not available for cash payments or transfers to an SMSF.

By giving us your TFN, you are authorising us to give this information to your other super fund. They will confirm your ID with the Australian Tax Office.

Enter your TFN here

For how we use your TFN, go to australiansuper.com/RefTFN. If you don't provide your TFN you're likely to pay more tax than you need to.



☐ **Option 2 – I want to use electronic verification.**

By giving you my Medicare, driver licence or Australian passport details below, I authorise AustralianSuper to disclose my name, residential address and date of birth to GBG, (an identity verification service provider), as part of an information match request for the sole purpose of verifying my identity.

I understand this includes an information match request with credit reporting agency, Illion, who will confirm with AustralianSuper whether my personal information (in whole or in part) matches their credit information file. I also understand that they won't share any other information from my credit file with AustralianSuper, and that accessing this information doesn't involve credit checking and will not affect my credit score.

Fill out any TWO of the following.

1. Full name as appears on my Medicare card

My Medicare number is

Valid to

My reference number
on this card is

2. Full name as appears on my driver licence

Licence number

Card number¹

¹ Visit australiansuper.com/IDHelp to find the card number on your driver licence.

State of issue

Expiry date

3. My Australian passport number is

Place of birth (as shown on your passport)

Country of birth (**not** shown on your passport)

Family name at birth (**not** shown on your passport)

☐ **Option 3 – I want to attach certified paper copies of my documentation.**

I have attached correctly certified photocopies of my original driver licence, passport or government-issued proof of age card AND a bill or bank statement issued within the last three months.

Please note that each page of your photocopied documents must have been certified within the last 6 months. For instructions on how to get your document correctly certified and who can do this, please go to australiansuper.com/IDHelp

☐ I also consent to using electronic verification if my paper documentation has been incorrectly certified or can't be read, and I've provided my identification details for TWO of the documents listed above.

4 Tell us how you will withdraw your account balance (continued)

☐ **Option 5 – Withdraw part of my account in cash and transfer the rest to an SMSF.**

Amount to withdraw in cash: \$, ,

Please tell us how to pay this to you. Choose (X) one of the two options below.

- ☐ Make the payment to the same account my regular income payments go to.
- ☐ Make the payment to a different account – these bank account details will be used for this payment only. You must also provide or attach certified proof of your identity by completing Option 2 or Option 3 under **Step 3. Provide proof of your identity** (page 2).

Name of bank, building society or credit union

BSB number

Your account name (this must be a personal account, held solely or jointly in your name)

Account number

- ☐ Mark (X) this box if you've provided a copy of your bank statement so we can double check your details to avoid any payment delays.

☐ **Please provide details of the SMSF:**

SMSF name

Australian Business Number (ABN)

Electronic Service Address (ESA)

SMSF bank details:



Please attach a copy of an SMSF bank document that clearly displays the SMSF account name, BSB and account number. The document must have been issued within the last 12 months.

Account name

BSB number

Account number

☐ **Option 6 – Withdraw part of my account in cash and transfer the rest to another super fund.**

Amount to withdraw in cash: \$, ,

Please tell us how to pay this to you. Choose (X) one of the two options below.

- ☐ Make the payment to the same account my regular income payments go to.
- ☐ Make the payment to a different account – these bank account details will be used for this payment only. You must also provide or attach certified proof of your identity by completing Option 2 or Option 3 under **Step 3. Provide proof of your identity** (page 2).

Name of bank, building society or credit union

BSB number

Your account name (this must be a personal account, held solely or jointly in your name)

Account number

- ☐ Mark (X) this box if you've provided a copy of your bank statement so we can double check your details to avoid any payment delays.

☐ **Please provide details of your super fund:**

Fund name

Address

Suburb

State

Postcode

Other super fund member number

Australian Business Number (ABN)

Unique Superannuation Identifier (USI)

5 Sign this form

I acknowledge that in certain circumstances AustralianSuper will make a retirement income payment prior to making this withdrawal payment.

The information I have supplied on this application is true and correct at the date of signing this application.

I understand the Trustee of AustralianSuper will disclose my TFN to another super fund if my benefits are being transferred, unless I request in writing that the Trustee does not disclose my TFN to any other super fund.

I understand that if I withdraw my whole account balance this will close my AustralianSuper account and AustralianSuper will no longer have any responsibility for the account.

I have read the Privacy Collection Statement below and I understand how AustralianSuper will use my personal information. To the best of my knowledge, the information I have provided on this form is correct.

I understand that any cash withdrawal will be treated as a superannuation lump sum payment for tax purposes.

I confirm I am either an Australian citizen/permanent resident, a New Zealand citizen or I hold an eligible retirement visa (subclass 405 or 410).

Sign here


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Date _____

D	D	M	M	Y	Y	Y	Y
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Print full name

[illegible]

Note to advisers:

If you're submitting this form on behalf of a client, please avoid submitting multiple forms at the same time. Submit rollover or transfer-out forms individually to ensure efficient processing within 3 business days.



Privacy Collection Statement

Please read this Privacy Collection Statement to see how AustralianSuper uses your personal information.

AustralianSuper Pty Ltd (ABN 94 006 457 987) of Locked Bag 6, Carlton South, Victoria 3053, collects your personal information (PI), to operate, and administer your super account (including insurance) or retirement income account, improve our products and services and keep you informed. If we can't collect your PI we may not be able to provide these services. PI is collected from you but sometimes from third parties like your financial advisor (if applicable). We will only share your PI where necessary to perform our activities with our administrator (Australian Administration Services Pty Ltd, being a part of MUFG Pension & Market Services Holdings Ltd), our insurer (TAL Life Limited, ABN 70 050 109 450, AFSL 237848), our contact centre provider (Concentrix Services Pty Ltd), service providers, as required by law or court/tribunal order, or with your permission. Your PI may be accessed overseas by some of our service providers and, where applicable to your circumstances, by third party service providers of your financial adviser. Our Privacy Policy details how to access and change your PI, as well as our privacy complaints process. For complete details go to australiansuper.com/privacy or call us on **1300 300 273**.

Please return this completed form to:

AustralianSuper, Locked Bag 6, CARLTON SOUTH VIC 3053

or upload a copy at australiansuper.com/upload-document

Questions? Call 1300 300 273 or visit australiansuper.com/retirement

How to certify your documents

Read this section if you choose to attach paper copies of certified documentation to provide proof of your identity. Alternatively, you can use electronic verification. See section 3 of the form for details.

1 Get your ID documents and photocopies ready for certification

Take both the ORIGINAL and a photocopy of your CURRENT driver licence, passport or government-issued proof of age card to someone who is authorised to certify ID (e.g. a pharmacist, a medical practitioner, a lawyer, a post office employee, a financial adviser or planner, or a police officer). If you are using your driver licence or government-issued proof of age card, you'll need to photocopy BOTH sides.

If you're withdrawing more than \$10,000 you'll also need to provide additional ID:

- Above \$10,000 and up to \$50,000: either one bill (power, telephone) or one bank statement issued within the last three months.
- Above \$50,000 and up to \$75,000: either two bills (power, telephone) or two bank statements issued within the last three months.
- Above \$75,000: either three bills (power, telephone) or three bank statements issued within the last three months.

All ID must have the same name and residential address that we have for your super account.

2 Ask them to certify your ID

To certify your ID, the authorised person needs to compare the photocopy to the ORIGINAL and include the following details on the copy:

- stamp or write 'I certify that this document is a true copy of the original sighted by me on this day [date],[month],[year]'
- their qualification (such as pharmacist)
- their registration number (if applicable)
- their name, and
- their signature and the date it was signed.

Every page of the documents we receive from you must have been certified and dated within the last 6 months. Undated documents will be rejected.

For a list of who can certify your ID for you, go to australiansuper.com/IDHelp for more information.

