Important things to know about Choice Income

Product Disclosure Statement
More than 2.3 million Australians trust us to look after $142 billion* of their retirement savings.

With our history of strong long-term returns, our low fees and member-first approach, we can help you achieve your best possible retirement.

* as at 31 December 2018.
What’s in this guide

This guide tells you everything you need to know about Choice Income. It doesn't include details about transition to retirement (TTR). For those details, please refer to the TTR Income Product Disclosure Statement at australiansuper.com/TTRGuide

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About this Product Disclosure Statement
This Product Disclosure Statement (PDS) is a summary of significant information and contains a number of references to important information. You should consider that information before making a decision about the product. This information is current at the date of publication, but may change frequently. You should check the website for current information. A paper copy of the changes is available on request at no extra charge. The information provided in the PDS is general information only and doesn’t take into account your personal financial situation or needs. You should obtain financial advice tailored to your personal circumstances.
1. The basics

The benefits of Choice Income

We want you to enjoy your retirement, not worry about where your money will come from. That’s why we created our low-cost retirement income product, to help you control how long your savings last.

Keeping your money invested in a Choice Income account offers a range of benefits:

Benefits

✓ Your investment earnings are tax-free
✓ Your payments are generally tax-free from age 60
✓ Turn your super into a regular income
✓ Continue to grow your savings, because the money in your account stays invested
✓ Sweeten your retirement with a Balance Booster (if you’re eligible)
✓ Access additional money whenever you need it
✓ Receive regular payments on top of the Government Age Pension (if you receive it).

Find out more about the benefits of Choice Income at australiansuper.com/retirement
**How Choice Income works**

Your Choice Income account will provide you a regular income and you can set it up in a way that suits you.

But your money isn’t locked away. You can withdraw extra money to pay for bills, holidays or other big ticket items.

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**Super account**

Use money from your super account to open a Choice Income account

**Choice Income account**

Any positive investment returns

- Income payments
- Fees and taxes
- Any negative investment returns

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6
When you can start
You can open an account when:
› you reach your preservation age and have permanently retired
› you’ve changed jobs on or after turning 60, or
› you’ve turned 65 (even if you’re still working).
You may also be able to open an account if you’re over 18 and can access an ‘unrestricted non-preserved’ component of your super or if you can access your super because you are totally and permanently disabled. Call 1300 300 273 or visit australiansuper.com/AccessSuper for more information about these situations.

Accessing your super: your preservation age

<table>
<thead>
<tr>
<th>If you were born...</th>
<th>You can access your super at...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before 1 July 1960</td>
<td>55</td>
</tr>
<tr>
<td>1 July 1960 – 30 June 1961</td>
<td>56</td>
</tr>
<tr>
<td>1 July 1961 – 30 June 1962</td>
<td>57</td>
</tr>
<tr>
<td>1 July 1962 – 30 June 1963</td>
<td>58</td>
</tr>
<tr>
<td>1 July 1963 – 30 June 1964</td>
<td>59</td>
</tr>
<tr>
<td>1 July 1964 or after</td>
<td>60</td>
</tr>
</tbody>
</table>

To open a Choice Income account you need to be an Australian citizen/permanent resident, a New Zealand citizen or hold an eligible retirement visa (subclass 405 or 410).

How much can you transfer into a Choice Income account
As of July 2017 the Government had introduced a lifetime cap on the amount retirees can transfer from superannuation accounts to retirement income accounts (like Choice Income).
The cap:
› is $1.6 million for each individual
› includes the total amount transferred from any superannuation account to any of your retirement income accounts (and your AustralianSuper Balance Booster, if you receive one), and
› is managed by the Australian Taxation Office (ATO), so it includes money across any superannuation fund, including defined benefit schemes.

If you need to know about the status of your personal transfer cap, you must speak to the ATO directly. AustralianSuper is not able to provide this information. You will need to reduce the amount you have in your retirement account(s) if you exceed the cap, by either withdrawing the excess amount or transferring it back into a super account. The ATO will send a notice to you and to the fund with instructions and we will also write to you about your options. If you don’t taken any action or we don’t hear from you the excess amount will be transferred automatically to either your AustralianSuper super account or if you don’t have one a new account will be created for you.
You may incur tax penalties on your excess amount and any earnings that are returned to a super account will be taxed.
Balance Booster

Balance Booster – another great reason for you to stay invested with AustralianSuper.

**What is Balance Booster?**
Balance Booster is a credit accrued to fund future liabilities for tax. These liabilities would be payable for capital gains tax on assets when they're sold at a profit in the accumulation phase.

As tax is not required to be paid when the assets are sold in the retirement phase, the amount that was set aside to cover a future tax liability can be passed on to the member as a credit.

You may be eligible to receive a Balance Booster when you move your existing AustralianSuper accumulation account or TTR Income account to Choice Income (our account based pension). You don't need to apply for a Balance Booster – they are automatically assessed when moving to a Choice Income account. Payments are credited the day your Choice Income account is opened.

The value of the Balance Booster payment will vary based on your investment circumstances. This includes the options you have invested in and your investment performance, how long you have been invested, the timing of any switches between options, the timing and value of contributions received, as well as the tax position of the investment options. In some circumstances, the Balance Booster payment may be zero*. The Balance Booster will be different for each investment option and will reduce to zero for an investment option that is in a loss position. The accrued amount may also reduce to zero after switches between options. If you are invested in more than one investment option and only one is in a loss position, you could still be eligible for the other investment options that are in a gain position. There is also a clawback provision (see page 10 for more details).

The Balance Booster is currently zero for the Cash and Diversified Fixed Interest options. If you are invested in the Member Direct investment option, this part of your balance is eligible for the Seamless Transfer to Retirement Income to adjust for your move from Super to the 0% concessional taxed environment in Pension. In addition, the Balance Booster will be calculated for your other investments as they transfer to Choice Income.

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**Who is eligible for the Balance Booster?**
You will be eligible for a Balance Booster payment if:

- you move your existing AustralianSuper super account or TTR Income account to Choice Income, and
- you've been a super or TTR Income member for a full calendar month or more, and
- you're invested in one of these investment options:
  - High Growth
  - Balanced
  - Indexed Diversified
  - Conservative
  - Balanced
  - Australian Shares
  - International Shares
  - Socially Aware
  - Stable
  - Property

*In some situations, although the eligibility criteria may be satisfied, the Balance Booster will reduce to zero depending on market performance, but it will never be negative.*
How is the Balance Booster calculated?
The amount of the Balance Booster payment will vary and in some circumstances could be zero. The Balance Booster is calculated monthly and is based on several factors, including:

- AustralianSuper’s tax position,
- the member’s balance,
- their chosen investment option/s, and
- the amount of time they’ve been invested in the investment option/s.

Recent member experience
For the six months to 31 December 2018 we paid over $2 million to more than 4,000 members who opened a Choice Income account. The average Balance Booster paid to these members was over $400.

You can estimate your Balance Booster at australiansuper.com/BalanceBooster
Will anything negatively impact my Balance Booster payment?
When you change investment options prior to moving to Choice Income, your accrued Balance Booster amount may be reduced to zero.
It’s important to weigh up all the factors. You or your financial adviser may decide that you should be invested in a different option – this may be due to your risk profile or because of changing market conditions.
In some cases the benefit of switching before moving to Choice Income might be in your best interest, despite a reduction in the Balance Booster.
Once you’ve moved to Choice Income, if you withdraw 50% (or more) of your starting account balance within the first financial year there will be a clawback of the entire Balance Booster. The 50% withdrawal threshold could be made up of income payments or additional withdrawals or both. Similarly if you move your Choice Income account back to a super account or to another superannuation fund within the first financial year of the start date, there will be a clawback of the entire Balance Booster.

Is there anything I can do to maximise my Balance Booster?
It’s important to weigh up all the factors. If you change investment options any time prior to moving to Choice Income, your accrued Balance Booster amount may be reduced. So staying in your chosen investment option for three full years plus the current financial year will mean your Balance Booster amount continues to accrue.
However, some investment options offer a greater Balance Booster than others. For more information on the Balance Booster and to weigh up all the factors, speak with your financial adviser.

Will my Balance Booster be counted towards the $1.6 million cap?
Yes, your Balance Booster will count toward the $1.6 million cap (see page 7). You’ll need to make sure that the amount you transfer from your super or TTR Income account, plus your Balance Booster and any other money you hold in other retirement income accounts doesn’t exceed the cap.

More information
You can learn more and estimate your Balance Booster at australiansuper.com/BalanceBooster
If you have questions, please call us on 1300 300 273 between 8am–8pm AEST/AEDT weekdays.
Setting up with Smart Default

Smart Default is the easy way to set up your account. Leave the decisions to us now, but change them later if you need to.

Smart Default will turn your super into a lasting income that can last up to 20 years or more. Your payments and investment options are modelled and managed by a trusted team of investment experts.

Setting up with Smart Default means your payment and investment options are pre-selected:
- you’re invested in 12% Cash and 88% Balanced
- you get paid every two weeks
- you receive 6% of your account balance each year.

How your account balance will be invested
Smart Default uses a 12% Cash and 88% Balanced initial portfolio investment strategy.
- The Cash component is designed to help you settle into retirement and cover your income needs and any unexpected expenses for the first two years.
- The Balanced option invests in a wide range of assets, which will help your money last right through your retirement.

Your income will be drawn from your Cash option first, until the balance in Cash reaches $0. Your income is then taken from your Balanced option.

How much income you receive
With Smart Default, you’ll receive 6% of your balance each year as income*. As you get older, this amount will increase to meet the minimum payment limits set by the Government.

<table>
<thead>
<tr>
<th>Your age</th>
<th>Minimum % of your balance you’ll receive each year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under 80</td>
<td>6%</td>
</tr>
<tr>
<td>80 to 84</td>
<td>7%</td>
</tr>
<tr>
<td>85 to 89</td>
<td>9%</td>
</tr>
<tr>
<td>90 to 94</td>
<td>11%</td>
</tr>
<tr>
<td>95 and over</td>
<td>14%</td>
</tr>
</tbody>
</table>

How often you get paid
You’ll receive your payments every two weeks, which means you can top up any Government Age Pension you may be eligible for.

Change your mind anytime
After you’ve set up your account, you can make changes at any time.

* A higher percentage will apply if you are over age 80.

For information about the AustralianSuper Balanced and Cash investment options, see page 20 and 23.

We compare the performance of our investment options against industry and market benchmarks so you can track how your income account is performing. View our latest performance figures at australiansuper.com/RetirementPerformance
Choosing your own options

Setting up with Smart Default means you leave the decisions to the experts. But you also have the option to choose your own investment and payment options.

Before you make your investment and payment choices

Your payment and investment choices will affect how long your retirement savings last.
When setting up your account consider:
› how much money you’ll need each year
› if you’ll receive money from a source other than your income account (like the Government Age Pension)
› how long you think you’ll need your retirement savings to last. With current life expectancies, and depending on when you retire, your retirement income may need to last you 20 years or longer.

Your investment options

You can make the same investment choices that are available to all members of AustralianSuper. Information about PreMixed, DIY Mix and Member Direct options are shown on pages 20–21, 22–23 and 24 respectively. Please consider your income needs, investment goals and the risk profile of each option before making your choice.

Your payment options

Selecting your payment options is more than just choosing how much you’ll receive.
You’ll need to choose how often you receive income payments and how much those payments will be. You can set the payments as a fixed amount, or the minimum percentage of your account balance. The choices you make will have a big impact on how long your savings will last, so it’s important to think about your long-term needs. Remember, you can always make extra withdrawals if you need a bit more money to help pay for something out of the ordinary.
Some conditions apply:
› You must be paid at least once a year, or you can choose to be paid every two weeks, once a month, once every three months or twice a year.
› You must be paid a minimum percentage of your account balance each year (see page 38).

For a detailed explanation of your payment options, see page 38.
For detailed information about investment options, see pages 15–27.
2. Getting down to the details

Investment risks, options and policies

Understanding your investment risks
All investments have risks, which can affect your retirement income in different ways. Volatility of the investment market isn’t the only risk that applies to your retirement income.

<table>
<thead>
<tr>
<th>Type of risk</th>
<th>What is it?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adequacy</td>
<td>The risk that your super savings won’t provide enough retirement income for as long as you’ll need it.</td>
</tr>
<tr>
<td>Agency</td>
<td>The risk that the third parties who manage investments and administration for AustralianSuper do not perform as expected.</td>
</tr>
<tr>
<td>Credit or counterparty</td>
<td>The risk that the issuer of a security (like a bond) doesn’t pay back the money borrowed when it’s due.</td>
</tr>
<tr>
<td>Currency</td>
<td>Movements in exchange rates can affect the value of your investments. For example, an increase in the Australian dollar compared to other currencies can reduce the returns of international share investments. A drop in the value of the Australian dollar can improve returns.</td>
</tr>
<tr>
<td>Drawdown (retirement income payment amount)</td>
<td>When your retirement income payments are much higher than your investment returns and you start to draw large amounts of your savings to provide your income payments. This could have a significant impact on how long your retirement savings last.</td>
</tr>
<tr>
<td>Inflation</td>
<td>Inflation is the rate at which the general level of prices for goods and services rises and the value of currency falls. Inflation risk is when your investment returns don’t grow above inflation to meet your long-term income requirements.</td>
</tr>
<tr>
<td>Interest rate</td>
<td>Interest rate movements can affect your investment returns. While lower interest rates are usually good for the economy, they can lead to low returns for investors relying on cash-based investments for income.</td>
</tr>
<tr>
<td>Liquidity</td>
<td>The risk that your investment can’t be sold at the right time or when you need your money. For example, if your funds are invested in a term deposit.</td>
</tr>
<tr>
<td>Longevity</td>
<td>The risk that you’ll outlive your retirement savings.</td>
</tr>
<tr>
<td>Market timing</td>
<td>The risk that you buy or sell your investments at the wrong time. For example, if prices are low when you sell, you may lose savings. If you wait until prices pick up before you buy, it might take longer for the value of your savings to grow. This can be a risk when switching investment options.</td>
</tr>
<tr>
<td>Policy or legislative</td>
<td>The risk that changes to super legislation, retirement income account rules or industry regulations will affect your investment.</td>
</tr>
<tr>
<td>Sequencing</td>
<td>Sequencing risk relates to the order and timing of your investment returns. Experiencing negative returns when you’re early in retirement can significantly impact how long your retirement savings last. You may not have as much time to recover from market downturns and you won’t be getting ongoing super contributions to help offset this risk.</td>
</tr>
<tr>
<td>Volatility or market risk</td>
<td>Market ups and downs can cause the value of your investment to rise and fall. This is something you may want to avoid if drawing income over a short-term timeframe. Volatility is sometimes measured by how often you can expect to receive a negative annual return within a particular period of time.</td>
</tr>
</tbody>
</table>
Risk levels
Our investment options are split into short, medium and long-term risk levels.

› Short-term risk is the risk that your retirement savings will be reduced by the ups and downs, or volatility, of the investment market.

› Medium-term risk balances two risks. The first is that your retirement savings will be reduced by volatility and the second is that your savings will not keep up with inflation.

› Long-term risk is the risk that your retirement savings will not grow to meet the inflation rate.

For more information about risk levels, see Understanding your investment risks on page 15.

Inflation
Inflation reduces the value of money over time. This means the money you’ve saved now will be worth less in the future. Inflation is something you need to think about when choosing how much you’ll be paid and your investment options. Inflation can increase your daily living costs, so your income payments may need to increase from year to year.

Consumer Price Index
Consumer Price Index (CPI) is an index used to measure the price of selected goods and services regularly purchased by ordinary Australian households. This index is used to measure inflation.

Risks and your investment timeframe
When selecting your investments, it’s important to consider options that address both short and long-term income needs. This may mean choosing more than one investment option.

A shorter investment timeframe of up to five years means you should focus on protecting your savings as you’ll access them sooner. An investment option with a lower chance of negative returns may be more appropriate. Over the short term, a big risk is that market ups and downs may reduce your account balance, which will reduce the length of time you can receive an income.

A longer investment timeframe means you’ll have more time to grow your retirement savings. Investing your retirement savings in a mix of options may be a solution. Money you need to access within one to five years could be invested into lower risk options. Investing the rest of your savings into an option or options that will grow your savings above inflation so you can draw an income for longer is also very important.

How your income affects your investment timeframe
How much you withdraw as a regular income from your account can also impact your investment timeframe, which you’ll need to consider when making an investment choice. Withdrawing a higher income will reduce your savings more quickly and therefore reduce your investment timeframe, while taking a lower amount will increase it.

Investment switching
You can change how you invest your Choice Income account up to once a day (except weekends and national public holidays*). There are no fees to change your investments.

If you make a request before 4pm AEST/AEDT weekdays, your account will be invested in your new investment choice the next business day. Your new investment choice will show in your account the following business day. Requests received on or after 4pm AEST/AEDT weekdays, or on weekends or public holidays, will take an extra business day.

Make your choice online:
› Log into your online account at australiansuper.com/login
› Log into your account on our mobile app. Learn more at australiansuper.com/MobileApp
› If you can’t make your choice online, call us on 1300 300 273 8am–8pm AEST/AEDT weekdays.

* Plus Queen’s birthday (all states, except Queensland and Western Australia).
Asset classes

Asset classes are the building blocks of your investment. Some investment options invest in one asset class, while others include a mix. We invest in the following asset classes:

**Cash**
Money market securities such as bank bills and short-term bonds that are held with banks, the Australian Government and some companies.

**Credit**
Debt securities, leases, royalties, hybrids and loans issued by both investment grade and high yield companies and other entities, such as, government agencies, special purpose vehicles (SPV) and emerging market governments. Returns are mainly driven by the credit quality of the underlying issuer of the debt. Credit is a subset of the fixed income asset and in our portfolios is managed separately from the sovereign investment grade portfolio.

**Fixed interest (bonds)**
Loans, bonds and securitised debt issued by governments, private companies and banks that pay regular interest income over a set term. The principal amount lent is repaid when the security matures. These securities in the fixed income portfolio are generally investment grade quality, although we may invest a portion of the portfolio in higher yielding debt. Interest rate risk is viewed as the most significant risk for this portfolio.

**Infrastructure**
Assets that provide essential public facilities and services such as roads, airports, seaports and power supply and generation in Australia and overseas.

**Private equity**
Investment in companies that aren’t listed on a stock exchange. Can include Australian and international companies across a wide range of industries.

**Other assets**
From time to time, we may invest in other assets which represent a short or medium-term opportunity based on them being attractively priced. These include but are not limited to assets such as commodities, royalties or leases.

**Shares (stocks, securities, equities)**
Part of a company that you can buy and sell on a stock exchange. You can access large and small companies across a range of industries in Australia and overseas.

**Direct Property**
Direct holdings in residential, retail, industrial or commercial real estate.

**Listed Property**
Is a closed-end investment company that owns assets related to real estate such as buildings, land and real estate securities. They are listed on stock market exchanges and can be traded like common shares.

**Credit**
Debt securities, leases, royalties, hybrids and loans issued by both investment grade and high yield companies and other entities, such as, government agencies, special purpose vehicles (SPV) and emerging market governments. Returns are mainly driven by the credit quality of the underlying issuer of the debt. Credit is a subset of the fixed income asset and in our portfolios is managed separately from the sovereign investment grade portfolio.

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**Infrastructure**
Assets that provide essential public facilities and services such as roads, airports, seaports and power supply and generation in Australia and overseas.

**Crediting rate**
AustralianSuper declares a daily ‘crediting rate’ (also known as an investment return) for each investment option except Member Direct. The crediting rate can be positive or negative depending on investment markets. Returns from your chosen investment option/s are determined daily and applied to your account either annually at 30 June, or earlier if you switch investment options or close your account. The amount allocated is the actual investment return earned during the period that your money was invested in the investment option/s, less any investment fees. For more information refer [australiansuper.com/CreditingRates](http://australiansuper.com/CreditingRates)
Understanding your investment options

On the next few pages you’ll find more detail about each investment option. To help you understand what makes up each investment option, we’ve put together the example below.

A short summary about what the option’s invested in and what it was designed to achieve.

Balanced
Invests in a wide range of assets. Designed to have medium to long-term growth with possible short-term fluctuations.

Investment aims
› To beat CPI by more than 4% pa over the medium to longer term.
› To beat the median balanced fund over the medium to longer term.

Minimum investment timeframe:
At least 10 years.

Risk level for the time invested
<table>
<thead>
<tr>
<th>Short-term</th>
<th>Medium-term</th>
<th>Long-term</th>
</tr>
</thead>
<tbody>
<tr>
<td>High</td>
<td>Medium</td>
<td>Low to medium</td>
</tr>
</tbody>
</table>

Risk of negative return:
About 5 in every 20 years

The goals set up for each option, often comparing their performance to the CPI (Consumer Price index), which is the official measure of inflation.

The risk profile of each option will vary depending on how long your money will stay in it.

For further information, read our Investment Guide at australiansuper.com/InvestmentGuide

Short-term
If you plan to invest for under 5 years
Investments may be reduced by market volatility and not have time to recover.

Medium-term
If you plan to invest for 5–20 years
Investments may be reduced by market volatility and/or your savings might not keep up with inflation.

Long-term
If you plan to invest for over 20 years
Your savings may not keep up with inflation.

The percentages for each asset class are the strategic asset allocations with the range shown in brackets.

For our PreMixed options, we work out what the different mix of asset classes will be for each option. The asset allocation ranges are the minimum and maximum amounts we can invest in each asset class. Each year we set a percentage we might invest in each asset class as a guide – this is called the strategic asset allocation. During the year we can move towards or away from this percentage based on our outlook for the economy and investment markets.
Your PreMixed investment options

Choose the mix that best suits you and leave the rest to us.

With our PreMixed options, we’ve done the diversification for you. These options are made up of more than one asset class and with different levels of risk and expected return.

**High Growth**
Invests in a wide range of assets with a focus on Australian and international shares. Designed to have strong long-term returns with possible fluctuations in the short-term.

**Investment aims**
› To beat CPI by more than 4.5% pa over the medium to longer term.
› To beat the median growth fund over the medium to longer term.

**Minimum investment timeframe:**
At least 12 years.

**Risk level for the time invested**
<table>
<thead>
<tr>
<th>Short-term</th>
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<th>Long-term</th>
</tr>
</thead>
<tbody>
<tr>
<td>High</td>
<td>Medium</td>
<td>Low to medium</td>
</tr>
</tbody>
</table>

**Risk of negative return:**
About 6 in every 20 years.

**Balanced**
Invests in a wide range of assets. Designed to have medium to long-term growth with possible short-term fluctuations. This is our default option if you don’t make an investment choice when you join.

**Investment aims**
› To beat CPI by more than 4% pa over the medium to longer term.
› To beat the median balanced fund over the medium to longer term.

**Minimum investment timeframe:**
At least 10 years.

**Risk level for the time invested**
<table>
<thead>
<tr>
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<th>Long-term</th>
</tr>
</thead>
<tbody>
<tr>
<td>High</td>
<td>Medium</td>
<td>Low to medium</td>
</tr>
</tbody>
</table>

**Risk of negative return:**
About 5 in every 20 years.

**Socially Aware***
Selects share and fixed interest investments using strict screening based on environmental, social and governance standards, as well as investing in a wide range of other asset classes. Designed to have medium to long-term growth with possible short-term fluctuations.

**Investment aims**
› To beat CPI by more than 4% pa over the medium to longer term.
› To beat the median balanced fund over the medium to longer term.

**Minimum investment timeframe:**
At least 10 years.

**Risk level for the time invested**
<table>
<thead>
<tr>
<th>Short-term</th>
<th>Medium-term</th>
<th>Long-term</th>
</tr>
</thead>
<tbody>
<tr>
<td>High</td>
<td>Medium</td>
<td>Medium</td>
</tr>
</tbody>
</table>

**Risk of negative return:**
About 5 in every 20 years.

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*This investment option may use Exchange Traded Index Futures (up to 5% of the total assets) to efficiently manage cash flows and ensure this option is invested within the targeted asset allocation. This may include economic exposure to companies that are normally excluded by the option’s investment screens. Selects investments using strict screening based on environmental, social and governance standards as well as financial criteria.
Indexed Diversified
Invests in a wide range of assets using indexing strategies. Designed to have medium to long-term growth with possible short-term fluctuations.

Conservative Balanced
Includes a higher allocation to fixed interest and cash than the Balanced option. Designed to have medium-term growth with a balance between capital stability and capital growth. May also have some short-term fluctuations.

Stable
An emphasis on fixed interest and cash with a higher focus on stability than growth.

Investment aims
› To achieve an average annual return of CPI + 3% pa over the medium to longer term.

› To beat CPI by more than 2.5% pa over the medium term.
› To beat the median conservative balanced fund over the medium term.

› To beat CPI by more than 1.5% pa over the medium term.
› To beat the median capital stable fund over the medium term.

Minimum investment timeframe:
At least 10 years.

Minimum investment timeframe:
At least 5 years.

Minimum investment timeframe:
At least 3 years.

Risk level for the time invested
<table>
<thead>
<tr>
<th>Short-term</th>
<th>Medium-term</th>
<th>Long-term</th>
</tr>
</thead>
<tbody>
<tr>
<td>High</td>
<td>Medium</td>
<td>Low to medium</td>
</tr>
</tbody>
</table>

Risk level for the time invested
<table>
<thead>
<tr>
<th>Short-term</th>
<th>Medium-term</th>
<th>Long-term</th>
</tr>
</thead>
<tbody>
<tr>
<td>High</td>
<td>Medium</td>
<td>Low to medium</td>
</tr>
</tbody>
</table>

Risk level for the time invested
<table>
<thead>
<tr>
<th>Short-term</th>
<th>Medium-term</th>
<th>Long-term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medium to high</td>
<td>Medium</td>
<td>Medium</td>
</tr>
</tbody>
</table>

Risk of negative return:
About 5 in every 20 years.

Risk of negative return:
About 4 in every 20 years.

Risk of negative return:
About 3 in every 20 years.

Australian shares 32% (20–50%)
International shares 38% (20–50%)
Listed property 0% (0–10%)
Fixed interest 17% (0–30%)
Cash 13% (0–30%)

Australian shares 16% (5–35%)
International shares 24% (5–35%)
Direct property 5% (0–25%)
Infrastructure 9% (0–25%)
Private equity 2% (0–5%)
Credit 2% (0–25%)
Fixed interest 26% (0–40%)
Cash 16% (0–30%)
Other assets 0% (0–5%)

Australian shares 9% (0–20%)
International shares 14% (0–20%)
Direct property 5% (0–15%)
Infrastructure 9% (0–20%)
Private equity 0% (0–3%)
Credit 2% (0–25%)
Fixed interest 31% (0–45%)
Cash 30% (0–50%)
Other assets 0% (0–5%)

Strategic asset allocations and other investment information are current as at the date of publication. The Strategic Asset Allocation, composition of individual asset classes and other investment information may change from time to time. Investment returns are not guaranteed. Updated information can be found at australiansuper.com/AssetAllocation
Your DIY Mix investment options

Build your own mix of investment types by investing in our DIY Mix options and we’ll manage it for you.

**Australian Shares**
Invests in a wide range of companies listed on the Australian Securities Exchange. Designed to have strong long-term capital growth with possible short-term fluctuations in returns.

**International Shares**
Invests in a wide range of companies listed on securities exchanges around the world. Designed to have strong long-term capital growth with possible short-term fluctuations in returns.

**Property**
Invests in Australian and overseas properties, including shopping centres and office buildings. Designed to have strong medium to long-term capital growth with lower volatility than shares.

### Investment aims

- **Australian Shares**
  - To beat the S&P/ASX 300 Accumulation Index over the medium to long term*.

- **International Shares**
  - To beat the MSCI World All Countries (ex Australia) Unhedged Index over the medium to long term*.

- **Property**
  - To beat CPI by more than 3% pa
  - To beat a composite of Australian and international Property Indices over the medium term, gross of investment expenses and adjusted for tax†.

### Minimum investment timeframe:

- **Australian Shares**
  - At least 12 years.

- **International Shares**
  - At least 12 years.

- **Property**
  - At least 5 years.

### Risk level for the time invested

<table>
<thead>
<tr>
<th></th>
<th>Short-term</th>
<th>Medium-term</th>
<th>Long-term</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Australian Shares</strong></td>
<td>Very high</td>
<td>Medium to high</td>
<td>Medium</td>
</tr>
<tr>
<td><strong>International Shares</strong></td>
<td>Very high</td>
<td>Medium to high</td>
<td>Low to medium</td>
</tr>
<tr>
<td><strong>Property</strong></td>
<td>Medium to high</td>
<td>Medium to high</td>
<td>Medium</td>
</tr>
</tbody>
</table>

### Risk of negative return:

- **Australian Shares**: About 6 in every 20 years.
- **International Shares**: About 6 in every 20 years.
- **Property**: About 4 in every 20 years.

---

**Important information about the Property option**

There is a cap on how much you can invest in the Property option. AustralianSuper has the discretion to freeze switches, contributions and withdrawals into and out of the Property option for up to two years in response to a market stress event. We will notify you as soon as possible after a freeze has been imposed.

Please read the Property option - additional information at [australiansuper.com/PropertyInfo](http://australiansuper.com/PropertyInfo) for full details about the Property option.

* Index level returns, adjusted for implied superannuation tax.
† From 1 January 2019 the composite consists of MSCI/Mercer Australia Core Wholesale Monthly Property Fund Index (60%), MSCI/AREF UK Quarterly Property Fund Index (20%) hedged to AUD and NCREIF Fund Index – Open End Diversified Core Equity (20%) hedged to AUD.
Diversified Fixed Interest
Invests in a wide range of Australian and international bonds and loans. This is done through actively investing in the fixed interest and credit asset class sectors and aims for capital stability and higher returns than cash over the short to medium term.

**Investment aims**
› To beat CPI by more than 0.5% pa over the short to medium term.

**Minimum investment timeframe:**
At least 3 years.

**Risk level for the time invested**
<table>
<thead>
<tr>
<th>Short-term</th>
<th>Medium-term</th>
<th>Long-term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medium</td>
<td>Medium to high</td>
<td>High</td>
</tr>
</tbody>
</table>

**Risk of negative return:**
About 3 in every 20 years.

**Cash**
Invests in short-term money market securities and some short-term bonds. Designed to have stable returns above the official cash rate.

**Investment aims**
› To beat the return of the Bloomberg Ausbond Bank Bill Index each year*.
› Beat the annual rate of inflation, as measured by CPI.

**Minimum investment timeframe:**
At least 1 year.

**Risk level for the time invested**
<table>
<thead>
<tr>
<th>Short-term</th>
<th>Medium-term</th>
<th>Long-term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Very low</td>
<td>Medium to high</td>
<td>Very high</td>
</tr>
</tbody>
</table>

**Risk of negative return:**
Not expected.

- **Fixed Interest 100% (50–100%)**
- **Credit 0% (0–25%)**
- **Cash 0% (0–30%)**

* Index level returns, adjusted for implied superannuation tax.

Strategic asset allocations and other investment information are current as at the date of publication. The Strategic Asset Allocation, composition of individual asset classes and other investment information may change from time to time. Investment returns are not guaranteed. Updated information can be found at australiansuper.com/AssetAllocation
## Investments in the Member Direct option

<table>
<thead>
<tr>
<th>Investments</th>
<th>Shares and ETFs*</th>
<th>Term deposits</th>
<th>Cash</th>
</tr>
</thead>
<tbody>
<tr>
<td>See Investment menu.</td>
<td>See Investment menu.</td>
<td></td>
<td>Cash account</td>
</tr>
<tr>
<td>Refer Member Direct Investment Menu at <a href="https://australiansuper.com/MemberDirect">australiansuper.com/MemberDirect</a></td>
<td>Refer Member Direct Investment Menu at <a href="https://australiansuper.com/MemberDirect">australiansuper.com/MemberDirect</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment aim</td>
<td>Shares – to provide the ability to invest in Australian listed securities. ETFs – to provide investors with the performance of markets, before fees and expenses, as represented by particular indices.</td>
<td>To provide a fixed interest rate return over a fixed term. You can view the current rates at <a href="https://australiansuper.com/MemberDirect">australiansuper.com/MemberDirect</a></td>
<td>To provide a cash facility with a competitive interest rate. You can view the current rates at <a href="https://australiansuper.com/MemberDirect">australiansuper.com/MemberDirect</a></td>
</tr>
<tr>
<td>Investment frequency</td>
<td>Anytime during trading ASX hours</td>
<td>Weekly</td>
<td>Daily</td>
</tr>
<tr>
<td>Investment limits</td>
<td>You must keep the specified minimum amount† invested in AustralianSuper’s other investment options and $400 in your Member Direct cash account at all times.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>› Maximum 80% of your total AustralianSuper balance in shares and ETFs</td>
<td>› Minimum investment is $2,000</td>
<td>› Minimum balance of $400</td>
</tr>
<tr>
<td></td>
<td>› Maximum 20% of your total super balance in a single stock or ETF</td>
<td>› Maximum investment in a single term deposit is $5 million</td>
<td></td>
</tr>
<tr>
<td></td>
<td>› Minimum buy order is $1,500</td>
<td>› No minimum sell order</td>
<td></td>
</tr>
<tr>
<td></td>
<td>› Maximum buy order is $250,000</td>
<td>› Can’t buy and sell same stock or ETF on same day</td>
<td></td>
</tr>
<tr>
<td></td>
<td>› No minimum sell order</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>› Can’t buy and sell same stock or ETF on same day</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment timeframe</td>
<td>See the information below for the risk levels that correspond to your investment timeframe.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Risk levels for the time invested</td>
<td>Very high</td>
<td>Very low</td>
<td>Very low</td>
</tr>
<tr>
<td>Short-term (≤ 5 years)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Medium-term (5 to 20 years)</td>
<td>Medium to high</td>
<td>Medium to high</td>
<td>Medium to high</td>
</tr>
<tr>
<td>Long-term (&gt; 20 years)</td>
<td>Medium</td>
<td>Very high</td>
<td>Very high</td>
</tr>
<tr>
<td>Expected frequency of negative annual return</td>
<td>About 6 in every 20 years</td>
<td>Not expected§</td>
<td>Not expected§</td>
</tr>
</tbody>
</table>

For more information about how you can use Member Direct, head to page 26.

* Risk measures for shares and ETFs are based on investment portfolios with broad market exposure to Australian shares, they may differ for the individual investments you choose and your investment time frame. Risk for concentrated portfolios could be very high. The time frame recommended for holding a broad portfolio of shares and ETFs is at least 12 years.

† See other conditions on page 26.

‡ The maximum amount you can invest in a single ETF may vary according to the type you invest in.

§ Whilst cash and term deposits are not expected to have negative returns, investments remain exposed to the creditworthiness of the issuer.
Member Direct

Take a hands-on approach to the way your money is invested with Member Direct, our direct investment option.

Features
› Access to real-time trading, extensive market information, independent research and investment tools to help you make informed investment decisions and manage your portfolio.
› Manage your investments online, in real time, through the Member Direct online platform.
› Check your income payment reserve* at any time by logging in to the Member Direct online platform.

You can select from:
› Shares in the S&P/ASX 300 Index – this index includes large and small capitalisation Australian companies across a range of industry sectors.
› Australian and International Exchange Traded Funds (ETFs) – an ETF is a fund that is traded on a stock exchange like shares. View the current list of ETFs available in the Member Direct option at australiansuper.com/MemberDirect
› Term deposits – choose from a range of issuers, interest rates and terms. Interest accrues daily is paid on maturity. View the current list of Term Deposits available in the Member Direct option at australiansuper.com/MemberDirect

How it works
It all starts with your cash account, which works like an online bank account and earns a competitive rate of interest. You transfer money from your other AustralianSuper investment options into this account to invest. You can also transfer funds from your Member Direct.

Who can register?
› Choice Income members with $50,000 or more in your account.
› Super members with $10,000 or more in your account.
› If you have a super account and a Choice Income account you can only invest with Member Direct in one of those accounts.
› If you are moving your funds from super into Choice Income, you can transfer all of your Member Direct assets into Choice Income at the time you open your account using Seamless transfer to Retirement Income. You’re not able to do a partial transfer of Member Direct assets. You can learn more about Seamless transfer on page 27.

Other conditions
There are other conditions you must follow to keep your Member Direct investment option active.*
› You need at least $400 in your cash account at all times.
› You must keep at least $10,000, or your income payment reserve (whichever is greater) invested in one or more of our PreMixed or DIY investment options. Your income payments are deducted from your investments outside Member Direct.
› There are limits to how much you can invest in shares, ETFs or term deposits.
› Once invested, your total Choice Income account balance needs to be $30,000 or more. When your total account balance falls below $30,000 you’ll have to exit the Member Direct investment option. Over time, you may have to transfer money from your Member Direct cash account to your other investments to fund your future income payments. This might mean you have to sell some of your Member Direct investments. You should consider this before committing to a long-term investment like a term deposit.

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* Your income payment reserve is the minimum amount you must keep in your AustralianSuper investment options, outside of Member Direct, to cover 13 months of income payments based on the government’s minimum age-based payment limits. If your balance is below this amount, you can’t transfer more money into Member Direct or invest in term deposits.
† Read the Member Direct terms and conditions at australiansuper.com/MemberDirect for a full list of rules that apply to this investment option.
Before you decide
You should read the Member Direct guide and terms and conditions before making a decision. You’ll find more information at australiansuper.com/MemberDirectTCs

Member Direct isn’t for everyone so double-check it’s right for you. You’ll be managing your own investments and will need to know a lot about investing and the markets. It’s important that you’re comfortable doing this. We strongly encourage you to seek advice from a licensed financial adviser before choosing this option. They can help you develop an investment strategy to meet your personal circumstances and needs.

Fees
There are fees that apply to the Member Direct investment option. Find out more at australiansuper.com/MemberDirect

You’ll be able to choose from different investment options within Member Direct which have different fees associated with them. It all depends on your investment choices.

Seamless transfer to Choice Income
Members can maintain their Member Direct listed investments when they transition from super to Choice Income without triggering a tax-event, or incurring brokerage costs, by requesting a seamless transfer to Choice Income. Certain restrictions may apply.

You can learn more about seamless transfer at australiansuper.com/MemberDirect

Refer to terms and conditions at australiansuper.com/MemberDirectTCs

How to register
Once you have an account with us, just follow these simple steps to register for Member Direct:

1.  Set up your online account at australiansuper.com/login
2.  Register for Member Direct through your online account.

To invest in Member Direct, you need a valid email address and secure access to the internet. We don’t recommend using public or shared computers to access the online platform.

For Member Direct fees please see page 34.
Environmental, social and governance management

Our priority is to achieve superior long-term investment returns for you.

We believe companies with good environmental, social and governance (ESG) management are more likely to increase their value and provide better long-term returns for our members.

Active Owner Program
We’re an active investor which means we assess and manage all investment risk factors, including ESG issues. Our approach applies to all our investment options.

Managing risks and opportunities
As part of the investment process, we identify various ESG risks and opportunities across the portfolio and then integrate and value them so we have better informed decision making and improved investment outcomes.

Engagement with companies we invest in
We regularly talk with companies we invest in and the fund managers we use to invest for us. The aim is to ensure that the companies we invest in understand who we are and what is in our members’ best interests.

Share voting
As part of making sure companies we invest in are well managed and focus on long-term value creation, we vote on matters relating to:
› S&P ASX200 companies
› any other Australian listed company that we’re a large shareholder in
› 500 global companies
› all Australian companies held internally.
You can view our quarterly voting history online. Read more about our Active Owner Program including ESG management at australiansuper.com/InvestmentGovernance

Working with others
AustralianSuper is a signatory to the United Nation’s Principles of Responsible Investment (UNPRI). We work collaboratively to address ESG issues with other industry participants including The Australian Council of Superannuation Investors (ACSI), the Investor Group on Climate Change and directly with other big investors.

Tobacco exclusion
AustralianSuper has decided to exclude companies that manufacture tobacco products from its investment options by the end of 2019. Tobacco is a unique investment, due to its particular characteristics and the damage it causes. There is no safe level of consumption; it’s highly addictive and it’s the largest preventable cause of death in the world. These factors make investing in tobacco inconsistent with our purpose of helping members achieve their best possible retirement outcomes.
We will prudently divest tobacco holdings and reinvest them elsewhere with the continued aim of achieving the best possible investment outcomes for members. This exclusion doesn’t apply to the use of derivatives that have an indirect exposure to tobacco, or to ETFs in Member Direct.

About Socially Aware
Socially Aware invests using strict screening based on environmental, social and governance standards. It doesn’t invest in shares or fixed interest of Australian or International companies that:
› own fossil fuel reserves*
› produce tobacco, munitions or mines
› have single gender boards
› have human rights issues.
We will aim to apply these exclusions to other asset classes where possible.
This investment option may use Exchange Traded Index Futures (up to 5% of the total assets) to efficiently manage cash flows and ensure this option is invested within the targeted asset allocation. This may include economic exposure to companies that are normally excluded by the option’s investment screens.
You can find out more about the asset allocation and risk profile of our Socially Aware option on page 20.

* Reserves, in this context, are coal, oil, gas or uranium that can be extracted from known fields at an economical cost.
Fees and other costs

Did you know?
Small differences in both investment performance and fees and costs can have a substantial impact on your long-term returns. For example, total annual fees and costs of 2% of your account balance rather than 1% could reduce your final return by up to 20% over a 30-year period (for example, reduce it from $100,000 to $80,000). You should consider whether features such as superior investment performance or the provision of better member services justify higher fees and costs. You or your employer, as applicable, may be able to negotiate to pay lower administration fees. Ask the fund or your financial adviser.

To find out more
If you would like to find out more, or see the impact of the fees based on your own circumstances, the Australian Securities and Investments Commission (ASIC) website (moneysmart.gov.au) has a superannuation calculator to help you check out different fee options.

This section shows fees and other costs that you may be charged. These fees and other costs may be deducted from your money, from the returns on your investment or from the assets of the superannuation entity as a whole.

Other fees, such as activity fees and advice fees for personal advice may also be charged, but these will depend on the nature of the activity or advice chosen by you.

Taxes are set out in another part of this document - see page 36.

You should read all the information about fees and other costs because it is important to understand their impact on your investment.

The fees and other costs for each investment option offered by AustralianSuper are set out on pages 31–34. The main fees to set up and manage your account are shown below, based on the Balanced option.

<table>
<thead>
<tr>
<th>Type of fee</th>
<th>Amount</th>
<th>How and when it’s paid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investment fee</td>
<td>0.66%</td>
<td>Deducted from before-tax investment returns on 30 June (earlier if you close your account), before the returns are applied to your account.</td>
</tr>
<tr>
<td>Administration fee</td>
<td></td>
<td>The account-keeping fee is calculated weekly and deducted monthly from your account. The asset-based fee is calculated and deducted monthly based on your account balance at the end of each month. For higher account balances, the maximum asset-based fee may be deducted before the end of the financial year. Once the maximum annual fee has been deducted from your account, the asset-based fee will be $0 for the rest of the financial year. This Administration fee is paid into the Fund’s administration reserve and the Fund pays its administration costs from that reserve.</td>
</tr>
<tr>
<td>Buy–sell spread</td>
<td>Nil</td>
<td></td>
</tr>
<tr>
<td>Switching fee</td>
<td>Nil</td>
<td></td>
</tr>
<tr>
<td>Exit fee</td>
<td>Nil</td>
<td></td>
</tr>
<tr>
<td>Advice fees* relating to all members investing in a particular product or investment option.</td>
<td>$0 – $295</td>
<td>This is the cost for over-the-phone advice. For face-to-face advice, a higher fee applies which can be deducted directly from your account.</td>
</tr>
<tr>
<td>Other fees and costs</td>
<td>Nil</td>
<td>Refer to ‘Other fees and costs’ on page 31 for information on family law fees.</td>
</tr>
<tr>
<td>Indirect cost ratios</td>
<td>Nil</td>
<td></td>
</tr>
</tbody>
</table>

* The financial advice you receive will be provided under the Australian Financial Services Licence held by third parties and not by AustralianSuper Pty Ltd (AustralianSuper) and therefore is not the responsibility of AustralianSuper. With your approval a fee may be charged if a Statement of Advice is provided.
Example of annual fees and costs
This table gives an example of how the fees and costs for the Balanced option for this superannuation product can affect your superannuation investment over a one year period. You should use this table to compare this superannuation product with other superannuation products.

<table>
<thead>
<tr>
<th>Example: AustralianSuper Balanced investment option</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Investment fees</strong></td>
</tr>
<tr>
<td><strong>PLUS administration fees</strong></td>
</tr>
<tr>
<td><strong>PLUS indirect costs for the Balanced Investment option</strong></td>
</tr>
<tr>
<td><strong>EQUALS Cost of product</strong></td>
</tr>
</tbody>
</table>

* Additional fees may apply.

The fees you may be charged are subject to change. You’ll be given at least 30 days’ notice before any increase in fees takes effect.
Additional explanation of fees and costs

Other fees and costs

<table>
<thead>
<tr>
<th>Type of fee</th>
<th>Amount</th>
<th>How and when it’s paid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family Law information request</td>
<td>$50</td>
<td>Charged to the person requesting the information.</td>
</tr>
<tr>
<td>Family Law splitting account fee</td>
<td>$70</td>
<td>The member’s fee is charged to the member’s AustralianSuper account when the split is actioned. The spouse’s fee is deducted from the amount to be transferred to their AustralianSuper account or another fund.</td>
</tr>
</tbody>
</table>

About our Investment fee

AustralianSuper’s Investment fee comprises of three components:
1. Investment management fees
2. Performance related fees
3. Transactional and operational costs

You can find the definitions of each component on page 33.

The table below shows how our overall Investment fee is broken down for each Investment option. These are the investment fees for each option for the 2017/18 year. Investment fees are calculated looking back as at 30 June each year and are likely to change from year to year.

<table>
<thead>
<tr>
<th>Name of Investment options</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Investment Management fee</td>
<td>Performance related fee</td>
<td>Transactional and Operational costs</td>
<td></td>
</tr>
<tr>
<td>High Growth</td>
<td>0.51%</td>
<td>0.08%</td>
<td>0.09%</td>
<td>0.68%</td>
</tr>
<tr>
<td>Balanced</td>
<td>0.51%</td>
<td>0.07%</td>
<td>0.08%</td>
<td>0.66%</td>
</tr>
<tr>
<td>Socially Aware</td>
<td>0.55%</td>
<td>0.08%</td>
<td>0.12%</td>
<td>0.75%</td>
</tr>
<tr>
<td>Indexed Diversified</td>
<td>0.12%</td>
<td>0.00%</td>
<td>0.04%</td>
<td>0.16%</td>
</tr>
<tr>
<td>Conservative Balanced</td>
<td>0.42%</td>
<td>0.04%</td>
<td>0.06%</td>
<td>0.52%</td>
</tr>
<tr>
<td>Stable</td>
<td>0.34%</td>
<td>0.01%</td>
<td>0.06%</td>
<td>0.41%</td>
</tr>
<tr>
<td>Australian Shares</td>
<td>0.27%</td>
<td>-0.02%</td>
<td>0.07%</td>
<td>0.34%</td>
</tr>
<tr>
<td>International Shares</td>
<td>0.48%</td>
<td>-0.02%</td>
<td>0.10%</td>
<td>0.56%</td>
</tr>
<tr>
<td>Property</td>
<td>0.63%</td>
<td>0.00%</td>
<td>0.22%</td>
<td>0.85%</td>
</tr>
<tr>
<td>Diversified Fixed Interest</td>
<td>0.40%</td>
<td>0.01%</td>
<td>0.06%</td>
<td>0.47%</td>
</tr>
<tr>
<td>Cash</td>
<td>0.05%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.05%</td>
</tr>
</tbody>
</table>
Additional costs that aren’t included in the Investment fee

Some of our Transactional and operational costs are included in the calculation of our overall Investment fee, but there are other Transactional and operational costs which aren’t included.

The costs we don’t include are costs we can’t specifically identify. These are built into (or ‘implicit’ in) the trading prices of assets and therefore can only be estimated. These costs are known as implicit transactional and operational costs. You can find the definition of implicit transactional and operational costs, plus some examples of these, on page 33.

The table on this page shows the figures for both the included Transactional and operational costs and estimates of the implicit items, so you can see an indicative total figure for all Transactional and operational costs.

<table>
<thead>
<tr>
<th>Investment Option</th>
<th>Transactional and operational Costs* (included in Investment fee)</th>
<th>Implicit Transactional and operational Costs (not included in Investment fee)</th>
<th>Total Transactional and operational Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>High Growth</td>
<td>0.09%</td>
<td>0.06%</td>
<td>0.15%</td>
</tr>
<tr>
<td>Balanced</td>
<td>0.08%</td>
<td>0.06%</td>
<td>0.14%</td>
</tr>
<tr>
<td>Socially Aware</td>
<td>0.12%</td>
<td>0.07%</td>
<td>0.19%</td>
</tr>
<tr>
<td>Indexed Diversified</td>
<td>0.04%</td>
<td>0.02%</td>
<td>0.06%</td>
</tr>
<tr>
<td>Conservative Balanced</td>
<td>0.06%</td>
<td>0.05%</td>
<td>0.11%</td>
</tr>
<tr>
<td>Stable</td>
<td>0.06%</td>
<td>0.05%</td>
<td>0.11%</td>
</tr>
<tr>
<td>Australian Shares</td>
<td>0.07%</td>
<td>0.06%</td>
<td>0.13%</td>
</tr>
<tr>
<td>International Shares</td>
<td>0.10%</td>
<td>0.08%</td>
<td>0.18%</td>
</tr>
<tr>
<td>Property</td>
<td>0.22%</td>
<td>0.00%</td>
<td>0.22%</td>
</tr>
<tr>
<td>Diversified Fixed Interest</td>
<td>0.06%</td>
<td>0.08%</td>
<td>0.14%</td>
</tr>
<tr>
<td>Cash</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

* The figures in this column are the same figures shown in Column 3 in the table on page 31.

Other costs we don’t include in the Investment fee are Borrowing costs and Property operating costs. These are shown below. You can find the definition of these costs on page 33.

**Borrowing costs:** High Growth 0.05% | Balanced 0.06% | Socially Aware 0.07% | Indexed Diversified 0.00% | Conservative Balanced 0.05% | Stable 0.05% | Australian Shares 0.00% | International Shares 0.00% | Property 0.62% | Diversified Fixed Interest 0.00% | Cash 0.00%

**Property operating costs:** High Growth 0.03% | Balanced 0.04% | Socially Aware 0.04% | Indexed Diversified 0.00% | Conservative Balanced 0.03% | Stable 0.04% | Australian Shares 0.00% | International Shares 0.00% | Property 0.65% | Diversified Fixed Interest 0.00% | Cash 0.00%
### Definitions of Fees and Costs

Definitions of the most common fees are included here. For more information, refer to our dictionary at [australiansuper.com/dictionary](http://australiansuper.com/dictionary).

<table>
<thead>
<tr>
<th>Fee Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Activity Fees</strong></td>
<td>This is a fee you’ll incur directly for an additional requested service, such as a request to split your super contributions with your spouse.</td>
</tr>
<tr>
<td><strong>Administration Fee</strong></td>
<td>This fee is charged to cover administration costs. This fee is paid into the Fund’s administration reserve and the Fund pays its administration costs from that reserve.</td>
</tr>
<tr>
<td><strong>Advice Fee</strong></td>
<td>This is the fee you incur directly for receiving advice about your investment in AustralianSuper. This can include:</td>
</tr>
<tr>
<td></td>
<td>› initial advice on setting up your account</td>
</tr>
<tr>
<td></td>
<td>› once-off advice relating to your investment options, insurance cover, contributions to super and retirement income options, and advice and/or monitoring in relation to your Member Direct account.</td>
</tr>
<tr>
<td></td>
<td>An advice fee for other advice is deducted on receipt of a <a href="http://australiansuper.com/dictionary">Paying an adviser service fee</a> form. There is no limit to the frequency with which once-off advice fees can be deducted. However, for each new request you must submit a <a href="http://australiansuper.com/dictionary">Paying an adviser service fee</a> form. If you request the advice fee to be deducted from your Member Direct cash account, you will have the option to select the fee be paid annually, quarterly or monthly for a one year period. Each year, a new <a href="http://australiansuper.com/dictionary">Paying an adviser service fee</a> form is required to be submitted for fee payments to continue to your adviser. The adviser service fee can only be deducted from your account for services provided by a financial adviser who’s registered and accredited with AustralianSuper, who has been provided with training on AustralianSuper products by the Fund. The cost of advice on non-super matters can’t be deducted from your account. To make an appointment with a financial adviser, call us on 1300 300 273.</td>
</tr>
<tr>
<td><strong>Borrowing Costs</strong></td>
<td>AustralianSuper doesn’t borrow money but we do invest in entities that borrow money. We invest in these entities because they are conduits that allow us to access certain investments. Borrowing costs are costs incurred on loans taken out by these entities, such as loan establishment fees and interest paid to lenders.</td>
</tr>
<tr>
<td><strong>Buy Sell Spread Fee</strong></td>
<td>This is a fee a super fund can charge to recover any transaction costs we incur in relation to the sale and purchase of assets such as shares. AustralianSuper doesn’t charge any Buy sell spread fees.</td>
</tr>
<tr>
<td><strong>Exit Fee</strong></td>
<td>This is a fee to recover the costs of disposing all or part of members interest in the superannuation entity. AustralianSuper doesn’t charge any exit fees.</td>
</tr>
<tr>
<td><strong>Implicit Transactional and Operational Costs</strong></td>
<td>These are costs that are incorporated within the purchase and sale price of assets and therefore can’t be specifically identified – they can only be estimated. Examples include the estimated margin charged when trading bonds through a broker and the impact that our own trading may have on the market price of an asset traded.</td>
</tr>
<tr>
<td><strong>Indirect Cost Ratio</strong></td>
<td>This is another way of calculating the cost of managing your investments. AustralianSuper doesn’t calculate an Indirect cost ratio. Instead, the costs relating to managing your investments are included in our overall Investment fee.</td>
</tr>
<tr>
<td><strong>Investment Fee</strong></td>
<td>Each of the individual fees and costs that make up the overall Investment fee are calculated looking back as at 30 June each year (using the average value of all the assets in the investment option over the year to 30 June). These individual fees and costs may change from year to year.</td>
</tr>
<tr>
<td><strong>Investment Management Fees</strong></td>
<td>These represent the amounts deducted from your investment that relate to core investment management functions. Examples of these are our internal investment management costs and investment management fees paid to third parties (excluding Performance related fees). These also include custody costs, audit and administrative costs of your investments – including those incurred through underlying funds.</td>
</tr>
<tr>
<td><strong>Performance Related Fees</strong></td>
<td>These are fees we pay to third parties for generating positive returns, such as outperformance above a disclosed benchmark. Generally performance related fees are calculated as a percentage of the returns generated.</td>
</tr>
<tr>
<td><strong>Property Operating Costs</strong></td>
<td>These are costs AustralianSuper incurs in relation to the operational activities of our real estate investments. Examples of these are the property owner’s share of: maintenance costs and management costs of shopping centres and office buildings. Property operating costs don’t relate to the acquisition or disposal of property.</td>
</tr>
<tr>
<td><strong>Switching Fee</strong></td>
<td>This is a fee a super fund can charge when a member changes investment options. AustralianSuper doesn’t charge any Switching fees.</td>
</tr>
<tr>
<td><strong>Transactional and Operational Costs</strong></td>
<td>These comprise a broad category of costs we incur that relate to buying or selling underlying investments. Examples of these include brokerage and commission.</td>
</tr>
</tbody>
</table>
**Member Direct fees**

The fees and costs that apply to Member Direct vary depending on which option you select. To check current fees, please go to australiansuper.com/MemberDirect.

<table>
<thead>
<tr>
<th>What asset types can you invest in using the option?</th>
<th>Cash account option</th>
<th>Term Deposits option</th>
<th>Shares &amp; ETFs option</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash account</td>
<td>Cash account</td>
<td>Includes the cash account plus term deposits</td>
<td>Includes the first two options plus the ability to buy and sell shares and ETFs</td>
</tr>
<tr>
<td>Cash account fee*</td>
<td>0.12% pa of the balance in the cash account</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Portfolio administration fee (PAF)*†</td>
<td>Nil</td>
<td>$150 pa</td>
<td>$395 pa</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Additional fees and costs that may apply</th>
<th>Cash account option</th>
<th>Term Deposits option</th>
<th>Shares &amp; ETFs option</th>
</tr>
</thead>
<tbody>
<tr>
<td>Term deposit costs</td>
<td>Nil</td>
<td>If you redeem your term deposit(s) prior to their maturity date penalties will apply. Refer to table on Term Deposit costs</td>
<td></td>
</tr>
<tr>
<td>Brokerage costs</td>
<td>Nil</td>
<td>Nil</td>
<td>If you choose to trade in shares and ETFs brokerage fees will apply. Refer to table on Brokerage costs</td>
</tr>
<tr>
<td>Other fees</td>
<td>You will also pay an AustralianSuper administration fee and investment fees for investment options that are managed by AustralianSuper for you (e.g. PreMixed or DIY Mix options). Refer to page 31 for more information on investment fees and family law fees.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* All fees are GST inclusive. They are calculated daily and automatically deducted from your cash account on the first business day of each month.

† The PAF is determined by the option you select and not by the type of assets you hold. If you no longer hold the core asset type in Member Direct, e.g. you’re in the Term Deposits option and don’t hold Term Deposits or you’re in the Shares & ETFs option and don’t hold Shares/ETFs, you can reduce the PAF you pay by moving to a lower fee option. To do this you must change your option online.

**Term Deposit costs**

If term deposits are redeemed prior to their maturity date, our effective rate of interest will be reduced in accordance with the following discount factors. Principal reductions and other costs may also apply.

<table>
<thead>
<tr>
<th>ME Bank Term Deposits</th>
<th>NAB Term Deposits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Time invested (% of total term)</td>
<td>Interest rate reduces</td>
</tr>
<tr>
<td>0 to &lt;20</td>
<td>90%</td>
</tr>
<tr>
<td>20 to &lt;40</td>
<td>80%</td>
</tr>
<tr>
<td>40 to &lt;60</td>
<td>60%</td>
</tr>
<tr>
<td>60 to &lt;80</td>
<td>40%</td>
</tr>
<tr>
<td>80 to &lt;100</td>
<td>20%</td>
</tr>
</tbody>
</table>

**Brokerage costs**

When trading Shares and ETFs, different brokerage rates will be applied starting with a flat fee for the first $5,000 of each trade. Scaled cumulative brokerage rates apply to amounts above this based on the table below.

<table>
<thead>
<tr>
<th>Transaction amount ex GST</th>
<th>Brokerage Fee ex GST</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0 to $5,000</td>
<td>$15.00</td>
</tr>
<tr>
<td>$5,001 to $10,000</td>
<td>$20.00</td>
</tr>
<tr>
<td>$10,001 to $30,000</td>
<td>0.30%</td>
</tr>
<tr>
<td>$30,001 to $50,000</td>
<td>0.16%</td>
</tr>
<tr>
<td>$50,001 +</td>
<td>0.12%</td>
</tr>
</tbody>
</table>

Brokerage fees are subject of Goods & Services Tax (GST) at the rate of 10%. A refund for the Reduced Input Tax credit RITC (typically 75% of the GST paid) will be credited to your account at the time of settlement e.g. brokerage fees of $15.00 are subject of GST of $1.50. Your account will be credited 75% of the GST paid i.e. $1.13.

**Fees for ETFs**

Additional fees and costs incurred by the ETF, including management fees, custody costs and other expenses may be deducted from the returns of the underlying securities in the ETF. For details please visit the website of the ETF issuer.

Visit australiansuper.com/MemberDirect for a copy of the Member Direct investment option investment menu, which provides a full list of the available ETFs.

If you don’t understand what the names of some of these fees mean, you can find definitions of them on page 33.
**Tax rates and arrangements**

Investment earnings in your Choice Income account are tax exempt.

**Tax if you’re 60 or over**
If you’re 60 or over, your retirement income payments (including any one-off payments) are generally tax-free and don’t need to be declared as assessable income when you lodge a tax return.

**Tax if you’re under 60**
If you’re under 60, your account is divided into a tax-free amount and a taxable amount.

**Important tax information for those under 60**
Any tax-free portion in your super will remain tax-free in your income account. We’ll work out the tax-free portion of each payment for you.

**Your tax-free amount**
Your tax-free amount is the total of any:
- after-tax contributions
- Government co-contributions.

Other less common amounts:
- pre-July 1983 benefits calculated at 30 June 2007
- Capital Gains Tax (CGT) exempt component
- certain amounts of disability benefits received before 1 July 2007 (called the ‘post June 1994 invalidity component’).

**Your taxable amount**
The remaining money in your super account is your taxable amount.
Your taxable amount is the total of:
- your before-tax contributions, including employer Superannuation Guarantee (SG) payments and salary sacrifice amounts
- any personal contributions where you’ve claimed a tax deduction, and
- investment earnings.

If you’re under 60, the taxable amount of any retirement income or one-off payment is reported as assessable income to the Australian Taxation Office (ATO) and is taxed as required. However, this tax could be reduced as a result of receiving a tax offset.

**Tax offset**
You’ll generally receive a 15% tax offset on any taxable retirement income payment when:
- you’re between your preservation age and 59, and
- you’ve provided your Tax File Number.

A tax offset is also generally available when an income account is opened due to the death of an AustralianSuper member and there’s a taxable component to their income.

**Paying tax**
In the same way tax comes out of a working wage, tax is deducted from your payments and any additional withdrawals you may request before it’s deposited into your bank account.

We’ll work out any tax you need to pay, deduct it and pay it to the ATO. The tax taken from your payments is based on a number of factors, such as the tax-free portion of your account, whether you’ll claim the tax-free threshold of $18,200 and if you’re eligible for the 15% tax offset.

**Important tax information for everyone**

**Claiming a tax deduction**
If you’ve made personal contributions to super that you intend to claim a tax deduction for, you need to tell your super fund that you plan to claim a tax deduction before you transfer some or all of it to an income account.

Once you’ve transferred any amount to an income account, you can’t claim tax deductions for the contributions you’ve made to super. This includes a super account within AustralianSuper.

For details visit australiansuper.com/ClaimDeduction or call us on 1300 300 273.
**Tax on the taxable component if you’re under 60 in 2018/2019**

Your income payments are taxed at your marginal income tax rate, plus Medicare levy, less the 15% tax offset*. If eligible for a lump sum withdrawal, the first $205,000 is tax-free† and the balance is taxed at 15% plus Medicare levy*. Additional tax may be applicable if you are below your preservation age.

**Tax on money used to open your account**

Generally, you don’t have to pay tax when you transfer your super into an income account. Money from an untaxed source may be taxed on entry.

**Tax on death payments**

If you have money left in your income account when you die, that money will be paid to your nominated beneficiaries as outlined on page 39. As this table shows, the way those payments are taxed is based on a number of factors, including how the money is paid and who receives it.

<table>
<thead>
<tr>
<th>Type of beneficiary</th>
<th>Death payment type</th>
<th>Age of deceased</th>
<th>Age of dependant</th>
<th>Tax treatment* (excluding Medicare levy)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dependant</td>
<td>One-off payment</td>
<td>Any age</td>
<td>Any age</td>
<td>Tax-free</td>
</tr>
<tr>
<td></td>
<td>Income payments</td>
<td>Below 60</td>
<td>Below 60</td>
<td>Taxable component taxed at their marginal income tax rate, less 15% tax offset</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Below 60</td>
<td>60 or older</td>
<td>Tax-free</td>
</tr>
<tr>
<td></td>
<td></td>
<td>60 or older</td>
<td>Any age</td>
<td>Tax-free</td>
</tr>
<tr>
<td>Non-dependant</td>
<td>One-off payment</td>
<td>Any age</td>
<td>Any age</td>
<td>Taxable component taxed at 15%</td>
</tr>
<tr>
<td></td>
<td>Income payments</td>
<td>Any age</td>
<td>Any age</td>
<td>Not eligible for income payments</td>
</tr>
</tbody>
</table>

Medicare gives Australian residents access to healthcare and is partly funded by taxpayers who pay a Medicare Levy of 2% of their taxable income.

The Medicare Levy and any reductions are calculated from information provided in your tax return.

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* Additional tax may be applicable if your taxable component includes an untaxed element.

† Applies to all money you withdraw from super, not just your account with AustralianSuper.
Payments

Choose how often you’ll be paid
You can receive your income payments:
› every two weeks
› once a month
› once every three months
› twice a year, or
› once a year.
You can ask for your income to be paid as a specific amount of your account balance. You can also ask to have your retirement income payments indexed each year to keep up with inflation as measured by the Consumer Price Index (CPI) (see Inflation on page 16).

When you’ll be paid
After setting up your account, you will start to receive payments once your application is fully processed. This can take up to four weeks, or longer in some circumstances.

Minimum pension income amount
By law, we need to pay you a minimum income amount each year.
The minimum income amount is the amount you must withdraw each financial year and it’s calculated as a percentage of your account balance at 1 July. There is no maximum withdrawal limit.

<table>
<thead>
<tr>
<th>Age at 1 July 2017</th>
<th>Minimum withdrawal of your account balance each year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preservation age to 64</td>
<td>4%</td>
</tr>
<tr>
<td>65 to 74</td>
<td>5%</td>
</tr>
<tr>
<td>75 to 79</td>
<td>6%</td>
</tr>
<tr>
<td>80 to 84</td>
<td>7%</td>
</tr>
<tr>
<td>85 to 89</td>
<td>9%</td>
</tr>
<tr>
<td>90 to 94</td>
<td>11%</td>
</tr>
<tr>
<td>95 and over</td>
<td>14%</td>
</tr>
</tbody>
</table>

For the first year, the minimum amount is calculated at the date of your first payment, based on how much of the financial year is left when you open your account. If you open your account in June, there’s no minimum payment for that financial year.

Specific amount
You can ask for your income to be paid as a specific amount of your account balance. You can also ask to have your retirement income payments indexed each year to keep up with inflation as measured by the Consumer Price Index (CPI) (see Inflation on page 16).
Nominating beneficiaries

Your options
You have three options when deciding what happens to your money in the event of your death:

› **Reversionary nomination** - You nominate a person who will receive your account balance as a regular income.
› **Binding nomination** - You provide formal written direction to Australian Super to tell us who you want your account balance paid to. If valid, your nomination is legally binding.
› **Non-binding nomination** - You nominate who you’d prefer your account to be paid to. This nomination is not legally binding.

Who can be nominated
You can nominate the following people as beneficiaries:

› your spouse or partner
› your children (conditions apply for reversionary beneficiary nominations)
› interdependants (someone who lives with you and shares a close personal relationship where one or both of you provide financial and domestic support, and personal care of the other). Find out more about interdependants at australiansuper.com/retirement
› other financial dependants (such as someone who relies on you financially)
› your estate or legal personal representative (not available for reversionary nominations).

Your options in more detail
**Reversionary nomination**
If you nominate a reversionary beneficiary, this person will receive regular income payments from your account until the balance reaches $0.

You can only nominate one of the people listed under the Who can be nominated section above as your reversionary beneficiary, except your legal personal representative. If you nominate a child over 18 years old, they must be:

› permanently disabled, or
› younger than 25 and financially dependent on you immediately before your death.

**Binding nomination**
If you make a binding nomination, we’ll pay your account to the person you’ve nominated as long as your nomination is valid and in force at the time of your death. The account balance will normally be paid as a one-off payment but may be paid as an income stream to a qualifying dependant.

A binding nomination is valid if:

› it was made within three years of your death
› all the individuals nominated are alive at the time of your death (for example, if you nominated three beneficiaries and one was no longer alive at the time of your death, then the nomination would be invalid)
› all the individuals nominated are eligible.

If you make a binding nomination, it will be in force from the date you sign the form. We’ll write to remind you to make another nomination before it expires. An expired or invalid binding nomination is considered to be non-binding – this means that it guides rather than instructs the payout of your account. Make a binding nomination by completing the Binding death benefit nomination form at the back of this PDS or download a copy from australiansuper.com/forms

**Non-binding nomination**
When you make a non-binding nomination, you’re telling us who you’d prefer your account to be left to when you die, but your nomination isn’t legally binding. This means that although we’d take your wishes into account, in the end we would have to decide who your account would be paid to depending on your situation when you die. The account balance will normally be paid as a one-off payment.

You can nominate non-binding beneficiaries when you open your account. You can change your beneficiaries at any time by logging into your online account.

**Special conditions for children**
Children aged between 18 and 25, who are financially dependent on you, may receive your account as regular income payments until they reach 25 (unless your account runs out earlier). The remaining account balance will be paid out to them when they turn 25. If your child is permanently disabled, they may continue to receive regular payments until the money runs out, regardless of their age.
3 The next steps

How to join

Join online at [australiansuper.com/join](https://australiansuper.com/join) or fill out the *Open a Choice Income account* form at the back of this PDS.

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**Before you set up your account**

**I have an AustralianSuper super account**

If the super you’re investing to set up your account is coming from more than one place, you may wish to combine your money into your AustralianSuper super account before you open a Choice Income account. Your funds will be invested in the investment option/s you’ve previously selected for your super account, and any earnings will be applied to your super account.

To combine, simply complete the *Combine your super into AustralianSuper* form at [australiansuper.com/forms](https://australiansuper.com/forms).

**I don’t have an AustralianSuper super account**

If the super you’re investing to set up your Choice Income account is coming from more than one place, it might be a good idea to combine your money into an AustralianSuper super account first. If you have a few different super accounts it may take time for all your funds to reach us. Combining your funds into one super account first means that your money stays invested at all times.

You can open a super account and fill out a *Combine your super into AustralianSuper* form at [australiansuper.com/join](https://australiansuper.com/join) or call us on 1300 300 273.

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**Changing your mind**

You can cancel your Choice Income account by the earlier of these two dates:

› 19 days from the date we receive your application form, or
› 14 days from the date we send you confirmation of your membership.

If you cancel your account and don’t have access to your entire balance in cash, we’ll transfer it to the complying super fund of your choice, or into the AustralianSuper Personal Plan if you don’t make a choice. If you do have access, we’ll pay your balance minus any tax and retirement income payments already made. You may be charged fees and be entitled to any investment earnings.

**After you’ve joined**

As soon as you receive your member number, you can register for an online account at [australiansuper.com/login](https://australiansuper.com/login).

**Online account features**

› view your account balance and transactions
› update your personal details
› review and change your investment options
› change your payment amount and frequency
› request additional one-off payments
› view a copy of your Centrelink Schedule
› view your beneficiaries and update any non-binding nominations.

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**Access your account on the go**

Staying on top of your Choice Income account has never been easier. With our mobile app you can:

› view your account balance, transactions and fees
› be notified when a payment comes out of your account
› change the way your money is invested
› download recent statements
› ask questions using our LivePerson messaging feature
› update your details and more.

To find out more, visit [australiansuper.com/MobileApp](https://australiansuper.com/MobileApp).
Financial Services Guide

Our Financial Services Guide (FSG) provides information about our services, how our representatives are remunerated, and your rights as a client, including our complaints system.

If you need more information or clarification of any matter raised in this FSG, please ask us. If you have not already received a copy of AustralianSuper’s Product Disclosure Statement (PDS), which sets out the main services, features and benefits of AustralianSuper, you can get a copy by calling 1300 300 273 or from australia.com

The PDS will generally be provided to you before you become a member of AustralianSuper.

If advice provided to you relates to the acquisition of a financial product other than an AustralianSuper product, then you should obtain and read the Product Disclosure Statement (PDS) relating to that product before making any decision to acquire it.

Things you should know before you get our advice

Who is the provider of the financial service given to me?
AustralianSuper Pty Ltd, the Trustee of AustralianSuper, is the provider, through its representatives, of the financial services set out below.

Who will be responsible for the advice given to me?
AustralianSuper Pty Ltd holds an Australian Financial Services Licence (AFSL 233788) under the Corporations Act 2001, and is liable for services provided by its representatives.

What financial services are available to me?
AustralianSuper Pty Ltd and its representatives provide either general or personal financial product advice or reports about superannuation, managed investments and basic deposit products.

General advice
General advice does not take into account your particular financial needs, circumstances or objectives and you should assess your own financial situation and read the PDS before making an investment decision based on the advice.

Personal advice
Personal advice is where one or more of your personal circumstances are considered when providing the advice. You will receive a Statement of Advice (SOA) when personal advice is provided. A SOA is a document that contains the advice provided to you, the basis on which the advice was given and includes information about any fees or commissions that apply and any associations that the licensee may have which may influence the advice.

How will I pay for the service?
The cost of providing this financial product advice is included in the fees charged for membership of AustralianSuper. AustralianSuper does not charge any additional fees or obtain any commissions for the advice that they provide.

What commission/fee does my representative receive?
The representatives are employees of AustralianSuper and are paid a salary. They do not receive commissions, fees or bonuses for the services that they provide.

Do any relationships or associations exist which might influence AustralianSuper providing me with financial services?
AustralianSuper Pty Ltd in its capacity as the trustee of AustralianSuper, is a shareholder or part-owner of Industry Super Holdings Pty Ltd. Industry Super Holdings Pty Ltd has the following subsidiaries with which the Fund transacts:
› Industry Fund Services Ltd
› Industry Funds Investments Ltd
› Industry Funds Management Pty Ltd
› Members Equity Bank Pty Ltd

AustralianSuper invests in these third parties for the benefit of the AustralianSuper Fund and does not receive any commissions from these organisations as a result of members using their products or services.
When you get our advice
Will you give me advice that is tailored to my investment needs and financial circumstances?
Where general advice is provided, it does not take into account your particular financial needs, circumstances or objectives. Where personal advice is provided you will receive a SOA. The advice does consider one or more of your particular financial needs, circumstances or objectives.

If you have a complaint
AustralianSuper is committed to handling any complaints promptly and fairly. Any complaints will be managed in strictest confidence. If you have a complaint about the advice provided:
1. You can raise the issue with an AustralianSuper representative, or
2. If you would prefer not to discuss the complaint with your representative, or your concern is not satisfactorily resolved, please direct your complaint to:
   The Complaints Officer
   AustralianSuper
   GPO Box 1901
   Melbourne VIC 3001
   Tel: 1300 300 273

   The Complaints Officer will ensure that your complaint is investigated as appropriate. You will be provided with a written response.

3. AustralianSuper is a member of an independent external dispute resolution body, as set out below. You may have the right to take your complaint to this body if you are not satisfied that your complaint has been handled satisfactorily.

For advice given by AustralianSuper representatives
If an issue has not been resolved to your satisfaction by AustralianSuper, you can lodge a complaint with the Australian Financial Complaints Authority, or AFCA. AFCA provides fair and independent financial services complaint resolution that is free to consumers.
In writing to:
Australian Financial Complaints Authority
GPO Box 3 Melbourne VIC 3001
Web: www.afca.org.au
Telephone: 1800 931 678 (free call)

Privacy
The privacy and security of your personal information is important to AustralianSuper. Your information will be collected and handled in accordance with our privacy policy, which is in line with the requirements of Privacy legislation.
Please refer to the AustralianSuper Privacy Policy and Collection Statement at australiansuper.com/privacy

Trustee liability insurance
AustralianSuper Pty Ltd holds Professional Indemnity insurance which complies with the requirements of section 912B of the Corporations Act 2001(Cth). This insurance provides cover for claims arising from the conduct of current employees and employees who no longer work for AustralianSuper Pty Ltd but who did at the time of the relevant conduct.

Privacy collection statement
AustralianSuper Pty Ltd (ABN 94 006 457 987) of 26/50 Lonsdale Street, Melbourne, Victoria, collects your personal information (PI) to run your super account (including insurance), improve our products and services and keep you informed. If we can’t collect your PI we may not be able to do these tasks. PI is collected from you but sometimes from third parties like your employer. We will only share your PI where necessary to perform our activities with our administrator, service providers, as required by law or court/tribunal order, or with your permission. Your PI may be accessed overseas by some of our service providers. A list of countries can be found at the URLs below.
Our Privacy Policy details how to access and change your PI, as well as the privacy complaints process.
For complete details on the above go to australiansuper.com/CollectionStatement and australiansuper.com/privacy or call us on 1300 300 273.
4. Forms

What you’ll need to complete this form
› Tax File Number (TFN)
› Bank account details
› Super account details
› Medicare, current driver’s licence or Australian passport details

Important things to consider
If you’ve made any after-tax contributions to your super, you should claim them before opening your account (see page 36).
You can’t add money to your Choice Income account once you’ve opened it, so it’s a good idea to consolidate your super first (see page 7).
If you’re below age 60, you must also complete the Tax file number declaration.
If we don’t receive this form, payments will commence after 60 days, at which time your account will be activated and taxed at the highest marginal rate.
It’s a good idea to understand what Centrelink’s deeming rules (as at 1 January 2015) before combining accounts. Find out more at humanservices.gov.au
For help on providing proof of ID go to australiansuper.com/IDHelp
Open a Choice Income account

After reading the Choice Income Product Disclosure Statement (PDS), please complete in pen using CAPITAL letters. Print ☑️ to mark boxes. This form must be completed in full. Read the Privacy Collection Statement at australiansuper.com/CollectionStatement to see how AustralianSuper uses your personal information. If you’re below age 60 you MUST complete the Tax file number declaration form and return it with this form.

You can also complete this online at australiansuper.com/join

1 Your personal and contact details

Last name

First name/s  Male  Female  Date of birth

Street address

Suburb/Town  State  Postcode

Postal address (if different to street address)

Suburb/Town  State  Postcode

Home telephone  Other telephone (eg business)  Mobile

Email

If I provide my email address and/or phone number, I’m consenting to AustralianSuper communicating with me via email, my online account, mobile app and phone as appropriate. I understand I can change my communication preferences through my online account or by calling 1300 300 273.

2 Have you finalised your tax deductions?

Have you finalised any tax deductions you intend to claim for your personal super contributions?

☐ Not applicable  ☑️ Yes  ☐ No  You must finalise the tax deduction with your super fund before you transfer your super to your Choice Income account. To get a claim form or find out more, go to australiansuper.com/ClaimDeduction

3 Do you qualify?

Are you eligible to open a Choice Income account? Choose ☑️ the option that applies to you.

☐ I’m 65 or older  ☑️ I’ve permanently retired from work and reached my preservation age  ☐ I’ve changed jobs on or after turning 60

If none of the above options apply to you, there are still other circumstances where you may be able to open a Choice Income account. Please call 1300 300 273 for help.
**Are you opening your account with funds from your AustralianSuper account?**

Do you want to transfer super from your AustralianSuper account/s to open a Choice Income account?

- **Yes** (go to step 4a)
- **No** (go to step 5)

Please fill in details for each AustralianSuper account:

- **a)** Your existing AustralianSuper member number
- **b)** Do you want to transfer your entire balance?
- **c)** How much money do you want to leave in your AustralianSuper super account?†
- **d)** Do you want to transfer a nominated amount to your Choice Income account?†

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<th>Account 1:</th>
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* This will close your existing AustralianSuper account. Any insurance cover you have with this account will cease.
† You need to leave at least $5,000 in your account or $10,000 if you have insurance cover.

**Are you opening an account with super from another fund?**

If you have more than one fund to roll into AustralianSuper, you must complete a *Combine your super into AustralianSuper* form for each additional fund you wish to roll over. This form is available online at [australiansuper.com/retirement](http://australiansuper.com/retirement)

- **a)** Provide your funds details
  - FROM: Fund name
  - Fund phone number
  - Member or account number
  - Australian Business Number (ABN)
  - Unique Superannuation Identifier (USI)
  - Amount to transfer (choose one only)
    - Whole balance
    - Partial amount of $ , , , , , , .00

- TO: Fund’s name
  - AustralianSuper
  - Fund phone number: 1300 300 273
  - Australian Business Number (ABN): 65 714 394 898
  - USI: STA0002AU
  - Member number (if known)

**Important information**

1. If you’re transferring the whole balance of your other super accounts, this means you’re asking us to close your other super accounts.
2. Remember to check if your old fund charges exit fees and that you no longer need the insurance cover provided by your old fund (if any).
b) Provide us with your TFN

To protect your super, you need to prove your identity when you move money between super funds.

If you don’t want to give us your TFN, you must complete a Combine your super into AustralianSuper form and provide certified copies of your identity documents (ID) for each additional fund you wish to roll over. This form is available online at australiansuper.com/retirement

If you don’t provide the right ID correctly certified, it will delay the transfer. For help on providing proof of ID go to australiansuper.com/IDHelp

☐ Use my Tax File Number (TFN) to identify me.

Provide your TFN here

Your TFN is the easiest way to identify you. By giving us your TFN, you are authorising us to give this information to your other super fund. They will confirm your ID with the Australian Tax Office.

Providing your TFN

We’re authorised under super law to collect, use and disclose your Tax File Number (TFN). You don’t have to provide your TFN, but if we have it, we’ll be able to accept all types of contributions into your super account if you have one, you won’t pay more tax than you need to and it’ll be easier to find any lost super. If you transfer to another fund, we’ll give them your TFN unless you tell us not to in writing. Visit australiansuper.com/RefTFN for more details.

6 Provide your bank account details

Name of bank, building society or credit union

BSB number

Account holder’s name*

Account number

You may provide a copy of your bank statement so we can check your details to avoid any payment delays.

* This must be a personal account, held solely or jointly in your name.

7 Set up your account

Do you want to open your account using Smart Default?

☐ Yes (go to step 10)

☐ No (go to step 8)

This means your investment and payment options are pre-selected.
Choose how often and how much you want to receive each year

a) How often do you want to receive payments*?

Please make my payments:

- [ ] Fortnightly

If you choose fortnightly payments, they’ll start from the next available pay date. See page 38 of the Choice Income Product Disclosure Statement (PDS).

Please make my payments:

- [ ] Monthly
- [ ] Quarterly
- [ ] Half-yearly
- [ ] Yearly

What month should payments start? [ ] [ ]

Please choose the payment date:

- [ ] 15th
- [ ] 28th
- [ ] Next scheduled payment date (as soon as possible).

* You will start to receive payments once your application is fully processed. This can take up to four weeks, or longer in some circumstances.

b) How much do you want to receive each year?

You have two options – please choose (X) one option only. See page 38 of the PDS.

- [ ] Option 1. The minimum amount allowed
- [ ] Option 2. Specific amount (each financial year) $ [ ]

(must be equal to or more than minimum limits and may be subject to tax).

Your payments are pro-rated for the first year based on how much of the financial year is left when you open your account.

How much do you want this specific amount to increase by each year?

- [ ] None
- [ ] CPI
- [ ] 1%
- [ ] 2%
- [ ] 3%
- [ ] 4%
- [ ] 5%

Choose your investments and where to draw payments from

a) Do you want to choose how to invest your account?

- [ ] Yes

- [ ] Option 1a: I would like my current superannuation investment strategy to be transferred to my Choice Income Account.
- [ ] Option 2a: Fill in the percentage you want to invest in each option in column A (go to step 9b).

- [ ] No

If you don’t make an investment choice your account will be invested in the Balanced option. (go to step 9b).

b) Which investment option/s do you want your fees and income payments taken from?

Please choose one option only. If you don’t make a choice your account will default to Option 1.

- [ ] Option 1. Highest balance – take payments from the investment option with the highest balance.
- [ ] Option 2. Pro-rata – take payments from each investment option in proportion to the balance in each option.
- [ ] Option 3. Payment order – take payments in the order I choose. Fill in column B, making sure you only order options you’ve chosen to invest in and have numbered all your chosen investment options.

### Investment options

<table>
<thead>
<tr>
<th>Investment option</th>
<th>Column A: % to invest in</th>
<th>Column B: Payment order</th>
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</thead>
<tbody>
<tr>
<td>High Growth</td>
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<tr>
<td>Balanced</td>
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<tr>
<td>Socially Aware</td>
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<tr>
<td>Indexed Diversified</td>
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<tr>
<td>Conservative Balanced</td>
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<tr>
<td>Stable</td>
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<tr>
<td>Australian Shares</td>
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<td>International Shares</td>
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<td>Diversified Fixed Interest</td>
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<tr>
<td>Cash</td>
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**TOTAL MUST ADD UP TO 100%** [ ] [ ]

Property option

You can only invest in the Property option through your account online. If you chose Option 1a and currently invest in Property, your investments in Property will be brought across.
Nominate beneficiaries

Please choose (✓) one option only. See page 39 of the Choice Income PDS.

☐ Option 1. Reversionary nomination.

Last name

First name/s

Relationship to you

Date of birth

☐ Option 2. Binding nomination

Please complete the Binding death benefit nomination form at the back of the Choice Income PDS and attach it to this application.

☐ Option 3. Non-binding nomination

<table>
<thead>
<tr>
<th>Full name</th>
<th>Relationship</th>
<th>Residential address</th>
<th>% of benefit</th>
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<tbody>
<tr>
<td>Spouse</td>
<td>Financial dependant</td>
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<tr>
<td>Child</td>
<td>Legal personal representative (executor or administrator of your estate)</td>
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<tr>
<td>Interdependant</td>
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<td>Interdependant</td>
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<td>Child</td>
<td>Legal personal representative (executor or administrator of your estate)</td>
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<tr>
<td>Interdependant</td>
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</table>

TOTAL MUST ADD UP TO 100%

☐ Mark this box if you’ve attached a separate sheet because there wasn’t enough space here.

It’s important to note that in some cases making a reversionary nomination may impact your Centrelink benefits.
Contact the Department of Social Services at dss.gov.au if you have questions regarding your Centrelink entitlements.

Give your financial adviser access to your account details

If you have a financial adviser, you can give them access to your Choice Income account below. If not, go to step 12.

Name of financial adviser

Name of business

Email

Telephone   AFSL number (if known)

If your adviser is from Industry Fund Services (IFS), your adviser’s access to your account will automatically expire three years after the date you signed this form.
Provide proof of your identity
Please complete (✓) one of the options below.

Option 1 - I want to use electronic verification
By giving you my Medicare, driver’s licence or Australian passport details below, I authorise the use of my personal details (including the information below) for the purpose of electronic data verification. I understand that my information will be subject to an information match request in relation to relevant official record holder information and a corresponding information match result will be provided via the use of third party systems.

Fill out any TWO of the following, and (✓) Option 1 box above.

1. Full name as appears on my Medicare card
   My Medicare number is
   My reference number on this card is
   Valid to

2. Full name as appears on my Driver’s Licence
   My Australian Driver’s Licence number is
   State of issue
   Expiry date

3. My Australian Passport number is
   Place of birth (as shown on my passport)
   Country of birth (not shown on my passport)
   Family name at birth (not shown on my passport)

Option 2 - I want to attach paper copies of certified documentation
I have attached my certified proof of identity to this application.
Please ensure that you provide photocopies of your original identification documents and that they are correctly certified.
Each page must be certified as a true copy. For instructions on who can certify documents, go to australiansuper.com/IDHelp

Use electronic verification if paper copies of certified documentation are incorrectly certified or unable to be read
I authorise the use of my personal details for the purpose of electronic data verification if the paper copies of my certified documentation are incorrectly certified or unable to be read. I understand that my information will be subject to an information match request in relation to relevant official record holder information and a corresponding information match result will be provided via the use of the third party systems.

Sign this form
I have read the Privacy Collection Statement and I understand how AustralianSuper will use my personal information. AustralianSuper’s Privacy Collection Statement is in the PDS and online at australiansuper.com/CollectionStatement
The information is correct. To the best of my knowledge, the information I have provided on this form is correct.
I confirm I am either an Australian citizen/permanent resident, a New Zealand citizen or I hold an eligible retirement visa (subclass 405 or 410)
The information will be used to open the account. The personal information I have provided will be used to open my account.
If I’ve provided my email address and/or phone number, I consent to AustralianSuper sending me information about my account, AustralianSuper’s products and services and marketing communications, including third-party products and services, via email, my online account, SMS, mobile app or phone, as appropriate and in accordance with AustralianSuper’s Privacy Policy. I understand I can change my communication preferences at any time by calling AustralianSuper on 1300 300 273 or through the My communication preferences section of my online account.
At australiansuper.com/privacy I can read the full details on the collection and use of personal information. My account will be set up based on the choices I’ve made as fully explained in the PDS that was provided to me.

Sign here
Date
Print full name

Please return this completed form to AustralianSuper, Locked Bag 6, CARLTON SOUTH VIC 3053
Questions? Telephone 1300 300 273 Web australiansuper.com/retirement
Making, changing or cancelling a binding death nomination

Follow these instructions to set up, change or cancel a binding nomination.

What is a binding nomination?
A binding nomination instructs AustralianSuper how to pay your death benefit if you die. As long as it’s valid, your nomination is legally binding and we must follow it. This is why it’s important to consider changing or cancelling your binding nomination if your circumstances change, so that your benefit will be paid in line with your current wishes.

Who can I nominate?
For a binding nomination to be valid, the people you list at step 2 of this form must be (at the date of your death):
› your spouse
› your children
› financially dependent on you
› your legal personal representative, which means the executor or administrator of your estate, or
› an interdependant (someone who lives with you and shares a close personal relationship where one or both of you provide for the financial and domestic support and personal care of the other). Find out more about about interdependants at australiansuper.com/retirement

How long does it last?
A correctly completed binding nomination remains valid for three years from the date you sign the form. The expiry date of your binding nomination is shown on your member statement and we’ll also send you a reminder before your nomination expires.

How do I cancel my binding nomination?
You can cancel your binding nomination at any time. To cancel your nomination you need to complete steps 1, 3 and 4 of this form and return it to us.

How do I change my binding nomination?
You can change your binding nomination at any time. To change your current binding nomination you’ll need to complete and submit a new valid Binding death benefit nomination form. This new nomination will override your current binding nomination.

What if my nomination is invalid?
If your nomination is invalid, we’ll consider your wishes, but will also use our discretion when paying out your account balance.

Examples of an invalid nomination include:
› your nomination being made more than three years ago
› this form not being correctly signed and witnessed
› any of the people nominated on this form dies before you do, or
› the individuals nominated no longer qualify as your dependants at the time of your death.

Can I have a binding death nomination and a reversionary beneficiary for the same pension account at the same time?
No. If you currently have a reversionary beneficiary nomination and would like to make a binding death nomination, AustralianSuper requires that you first cancel your reversionary by completing all the steps on this form.

AustralianSuper will pay in accordance with your binding nomination or cancel a current nomination if it is:
› made to us in writing on the form over the page
› signed and dated by you in front of two witnesses who are over the age of 18 and are not nominated on the form
› signed and dated by the two witnesses at the same time as you sign. Witnesses must be 18 years and over and not nominated on the form.
› received by us before your death.

To set up a binding nomination or change an existing one, complete steps 1, 2 and 4 of the form.
To cancel a current binding nomination and change to a non-binding nomination, complete steps 1, 3 and 4 of the form.
Binding death benefit nomination

Use this form to set up a binding nomination or change/cancel an existing binding nomination.

Please complete in pen using CAPITAL letters and print ✓ to mark boxes. This form must be completed in full. Read the Privacy Collection Statement in the Choice Income Product Disclosure Statement to see how AustralianSuper uses your personal information.

1 Your personal and contact details

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<thead>
<tr>
<th>Last name</th>
<th>Mr</th>
<th>Mrs</th>
<th>Ms</th>
<th>Miss</th>
<th>Dr</th>
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<th>Telephone (business hours)</th>
<th>Member number</th>
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*You must complete a separate form for each account you hold.

2 List the people you want to receive a payment in the event of your death

Read Who can I nominate? on reverse before filling in this section.

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<th>Full name</th>
<th>Relationship</th>
<th>Residential address</th>
<th>% of benefit</th>
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<td>Spouse</td>
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<td>Interdependant</td>
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<tr>
<td></td>
<td>Financial dependant</td>
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<tr>
<th>Spouse</th>
<th>Interdependant</th>
<th>Financial dependant</th>
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<tbody>
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</tbody>
</table>

Legal personal representative (executor or administrator of your estate) □

Total must add up to 100%

3 Cancel your current nomination

✓ Please cancel my previous binding death benefit or reversionary beneficiary nomination.

4 Sign this form in the presence of two witnesses

Member declaration - I understand that:
> The people listed at step 2 must be my spouse, child, financial dependant, interdependant or a legal personal representative of my estate when I die.
> I can change or cancel this nomination at any time.
> If this nomination is invalid or has not been received by AustralianSuper before I die, my death benefit will be paid at AustralianSuper’s discretion.
> This binding nomination is only in force for three years from the date the form is signed.
> I have read the information with this form and understand the terms on which this nomination is made.

Member signature here

Today’s date D M Y

Witness declaration

I’m aged 18 or over and I’m not nominated as a beneficiary on this form. I also saw the person who completed this form, sign it.

Witness 1 signature

Full name of witness 1

Today’s date D M Y

Witness 2 signature

Full name of witness 1

Today’s date D M Y

You must sign and date this form in front of two witnesses aged 18 or over. Witnesses can’t be nominated on this form (in step 2).

Questions? Telephone 1300 300 273 Web australiansuper.com/retirement

Please return this completed form to AustralianSuper, Locked Bag 6, CARLTON SOUTH VIC 3053
Section A: To be completed by the PAYEE

1. What is your tax file number (TFN)?
   - OR I have made a separate application/enquiry to the ATO for a new or existing TFN.
   - OR I am claiming an exemption because I am under 18 years of age and do not earn enough to pay tax.
   - OR I am claiming an exemption because I am in receipt of a pension, benefit or allowance.

2. What is your name?
   - Title: Mr [ ] Mrs [ ] Miss [ ] Ms [ ]
   - Surname or family name
   - First given name
   - Other given names

3. What is your home address in Australia?
   - Suburb/town/locality
   - State/territory
   - Postcode

4. If you have changed your name since you last dealt with the ATO, provide your previous family name.

5. What is your date of birth?
   - Day [ ] Month [ ] Year [ ]

6. On what basis are you paid? (select only one)
   - Full-time employment
   - Part-time employment
   - Labour hire
   - Superannuation or annuity
   - Income stream
   - Casual employment

7. Are you: (select only one)
   - An Australian resident for tax purposes
   - A foreign resident for tax purposes
   - OR A working holiday maker

8. Do you want to claim the tax-free threshold from this payer?
   - Yes [ ] No [ ]
   - Answer no here if you are a foreign resident or working holiday maker, except if you are a foreign resident in receipt of an Australian Government pension or allowance.

9. (a) Do you have a Higher Education Loan Program (HELP), Student Start-up Loan (SSL) or Trade Support Loan (TSL) debt?
   - Yes [ ] No [ ]
   - Your payer will withhold additional amounts to cover any compulsory repayment that may be raised on your notice of assessment.

   (b) Do you have a Financial Supplement debt?
   - Yes [ ] No [ ]
   - Your payer will withhold additional amounts to cover any compulsory repayment that may be raised on your notice of assessment.

DEclarATION by payee: I declare that the information I have given is true and correct.

Signature

Date [ ] Month [ ] Year [ ]

There are penalties for deliberately making a false or misleading statement.

Section B: To be completed by the PAYER (if you are not lodging online)

1. What is your Australian business number (ABN) or withholding payer number?
   - Branch number (if applicable)

2. If you don’t have an ABN or withholding payer number, have you applied for one?
   - Yes [ ] No [ ]

3. What is your legal name or registered business name (or your individual name if not in business)?
   - A U S T R A L I A N S U P E R

4. What is your business address?
   - LEVEL 26
   - 50 LONSDALE STREET
   - MELBOURNE
   - VIC [ ] 3000

5. What is your primary e-mail address?

6. Who is your contact person?
   - Business phone number

7. If you no longer make payments to this payee, print X in this box.

DEclarATION by payer: I declare that the information I have given is true and correct.

Signature of payer

Date [ ] Month [ ] Year [ ]

There are penalties for deliberately making a false or misleading statement.

Return the completed original ATO copy to:
Australian Taxation Office
PO Box 9004
PENRITH NSW 2740

IMPORTANT
See next page for:
- payer obligations
- lodging online.

Sensitive (when completed)
Payer information
The following information will help you comply with your pay as you go (PAYG) withholding obligations.

Is your employee entitled to work in Australia?
It is a criminal offence to knowingly or recklessly allow someone to work, or to refer someone for work, where that person is from overseas and is either in Australia illegally or is working in breach of their visa conditions.
People or companies convicted of these offences may face fines and/or imprisonment. To avoid penalties, ensure your prospective employee has a valid visa to work in Australia before you employ them. For more information and to check a visa holder’s status online, visit the Department of Immigration and Border Protection website at border.gov.au

Is your payee working under a working holiday visa (subclass 417) or a work and holiday visa (subclass 462)?
Employers of workers under these two types of visa need to register with the ATO, see ato.gov.au/whmreg
For the tax table “working holiday maker” visit our website at ato.gov.au/taxtables

Payer obligations
If you withhold amounts from payments, or are likely to withhold amounts, the payee may give you this form with section A completed. A TFN declaration applies to payments made after the declaration is provided to you. The information provided on this form is used to determine the amount of tax to be withheld from payments based on the PAYG withholding tax tables we publish. If the payee gives you another declaration, it overrides any previous declarations.

Has your payee advised you that they have applied for a TFN, or enquired about their existing TFN?
Where the payee indicates at question 1 on this form that they have applied for an individual TFN, or enquired about their existing TFN, they have 28 days to give you their TFN. You must withhold tax for 28 days at the standard rate according to the PAYG withholding tax tables. After 28 days, if the payee has not given you their TFN, you must then withhold the top rate of tax from future payments, unless we tell you not to.

If your payee has not given you a completed form you must:
■ notify us within 14 days of the start of the withholding obligation by completing as much of the payee section of the form as you can. Print ‘PAYER’ in the payee declaration and lodge the form – see ‘Lodging the form’.
■ withhold the top rate of tax from any payment to that payee.

For a full list of tax tables, visit our website at ato.gov.au/taxtables

Lodging the form
You need to lodge TFN declarations with us within 14 days after the form is either signed by the payee or completed by you (if not provided by the payee). You need to retain a copy of the form for your records. For information about storage and disposal, see below.

You may lodge the information:
■ online – lodge your TFN declaration reports using software that complies with our specifications. There is no need to complete section B of each form as the payer information is supplied by your software.
■ by paper – complete section B and send the original to us within 14 days.

For more information about lodging your TFN declaration report online, visit our website at ato.gov.au/lodgetfndeclaration

Provision of payee’s TFN to the payee’s super fund
If you make a super contribution for your payee, you need to give your payee’s TFN to their super fund on the day of contribution, or if the payee has not yet quoted their TFN, within 14 days of receiving this form from your payee.

Storing and disposing of TFN declarations
The TFN Rule issued under the Privacy Act 1988 requires a TFN recipient to use secure methods when storing and disposing of TFN information. You may store a paper copy of the signed form or electronic files of scanned forms. Scanned forms must be clear and not altered in any way.

If a payee:
■ submits a new TFN declaration (NAT 3092), you must retain a copy of the earlier form for the current and following financial year.
■ has not received payments from you for 12 months, you must retain a copy of the last completed form for the current and following financial year.

Penalties
You may incur a penalty if you do not:
■ lodge TFN declarations with us
■ keep a copy of completed TFN declarations for your records
■ provide the payee’s TFN to their super fund where the payee quoted their TFN to you.
We’re here to help

Need more information?

Call

1300 300 273
8am–8pm AEST/AEDT weekdays

Visit

australiansuper.com/retirement