

How to apply

Follow the instructions on this form to apply for a payment from your super if you were a temporary resident of Australia who has now permanently left Australia.

1 Check that you're eligible

You can use this form to request for your super to be paid to you if you moved to Australia on a temporary basis and you've now permanently left Australia and you no longer have an active visa to re-enter Australia.

This excludes people returning to New Zealand

If you moved from New Zealand to Australia and have now permanently left Australia to return to New Zealand, this doesn't give you access to your super. To access your super savings in cash, you generally need to have permanently retired from work and have reached your preservation age. Your preservation age is 55 if you were born before 1 July 1960. Higher preservation ages apply to younger people. For more details go to australiansuper.com/access

2 Gather the documents you need

You'll need to gather some documents to support your application. The copies of documents you need depend on whether your account balance is over \$5,000 when you send us your payment request.

For account balances of less than \$5,000	For account balance of \$5,000 or more
<ul style="list-style-type: none">› copy of your current passport containing photo and signature› copy of your Temporary Resident Visa showing that the visa has expired or been cancelled› copy of your passport showing your arrival stamp in and your departure stamp from Australia.	<ul style="list-style-type: none">› copy of your current passport containing photo and signature› copy of a written statement from the Department of Immigration and Citizenship (see below) stating that:<ul style="list-style-type: none">– your Temporary Resident Visa has expired or been cancelled, and– you've permanently departed Australia.

How to get a statement from the Department of Immigration and Citizenship

You have two options to request a written statement from the Department of Immigration and Citizenship:

- › complete the Australian Taxation Office's Temporary Residents Online Application at www.ato.gov.au or
- › fill out a Certification of Immigration Status form – available online at www.immi.gov.au If you don't have access to the internet, call AustralianSuper on +61 3 8663 1699 and we can send one to you.

3 Apply to AustralianSuper

Once you have the documents you need, to request payment from AustralianSuper please:

- › complete the attached form
- › attach copies of your current passport and other documents you need as explained above
- › send your signed form and the other documents to us.

Once we receive your application and copies of documents, it will take up to five business days to make a payment – with additional time for cheque postage.

! Things you should know

- Please ensure you complete the application in full and provide all the necessary documents, properly certified. We can't process your application if it's not complete and you haven't included the necessary documents.
- Once we receive your completed form and certified documents, it will usually take around five business days to process your request.

Claiming a tax deduction for personal super contributions

If you're self-employed or you don't work at all, you might be able to claim a tax deduction for any personal contributions you've made to your super. To claim a tax deduction for personal super contributions, you must send us a claim form before you withdraw your super benefit, transfer any part of your account to a retirement income account or close your account. We can't accept your request for a tax deduction after an application for a benefit payment or to open a retirement income account has been processed. To find out more about claiming a tax deduction for personal super contributions, see our fact sheet at australiansuper.com/ClaimDeduction

Former UK pension funds transferred into your account

If you have transferred a pension fund from the UK and you're considered to be a UK tax resident at the time a payment from your AustralianSuper account is made, you may have to pay tax to the UK Government on this payment.

For more information on UK tax, contact HM Revenue & Customs directly at www.hmrc.gov.uk or on +44 135 535 9022. Please have your UK National Insurance number on hand.

Privacy Collection Statement

Please read this Privacy Collection Statement to see how AustralianSuper uses your personal information.

AustralianSuper Pty Ltd (ABN 94 006 457 987) of 33/50 Lonsdale Street, Melbourne, Victoria, collects your personal information (PI) to run your super account (including insurance), improve our products and services and keep you informed. If we can't collect your PI we may not be able to do these tasks. PI is collected from you but sometimes from third parties like your employer. We will only share your PI where necessary to perform our activities with our administrator, service providers, as required by law or court/tribunal order, or with your permission. Your PI may be accessed overseas by some of our service providers. A list of countries can be found at the URLs below. Our Privacy Policy details how to access and change your PI, as well as the privacy complaints process. For complete details on the above go to australiansuper.com/CollectionStatement and australiansuper.com/privacy or call us on 1300 300 273.

Apply for a payment (temporary residents)



Please complete in pen using CAPITAL letters and print to mark boxes. Form must be completed in full.
Read the Privacy Collection Statement on this form to see how AustralianSuper uses your personal information.

STEP 1. PROVIDE YOUR PERSONAL DETAILS

Last name										
<input type="text"/>										
First name										
<input type="text"/>										
Date of birth				Male	Female	Mr	Ms	Mrs	Miss	Dr
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Member number				Tax file number						
<input type="text"/>				<input type="text"/>						
Street address										
<input type="text"/>										
<input type="text"/>										
Suburb						State	Postcode			
<input type="text"/>						<input type="text"/>	<input type="text"/>			
Country										
<input type="text"/>										
Postal address (if different to street address)										
<input type="text"/>										
Suburb						State	Postcode			
<input type="text"/>						<input type="text"/>	<input type="text"/>			
Country										
<input type="text"/>										
Telephone (business hours)			Telephone (after hours)			Mobile				
<input type="text"/>			<input type="text"/>			<input type="text"/>				
Email										
<input type="text"/>										
Name of your last employer contributing for you into AustralianSuper										
<input type="text"/>										
Has your employment with this employer ceased? <input checked="" type="checkbox"/> Yes: Date you finished work <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input checked="" type="checkbox"/> No										

! For how we use your TFN, go to australiansuper.com/RefTFN.
If you don't provide your TFN you're likely to pay more tax than you need to.

STEP 2. PROVIDE PAYMENT DETAILS

Payment will be in Australian dollars and can be made by EFT or cheque (please choose one of the two options below).

Electronic Funds Transfer (EFT) payment to an Australian bank account – for fast payment

Account name	Name of bank or financial institution		
<input type="text"/>	<input type="text"/>		
Branch	BSB number	Account number	
<input type="text"/>	<input type="text"/>	<input type="text"/>	

Cheque payment

If the cheque is to be sent to an address that's different from that provided in section 1, please provide the new address below.

Street address									
<input type="text"/>									
Suburb						State	Postcode		
<input type="text"/>						<input type="text"/>	<input type="text"/>		
Country									
<input type="text"/>									

STEP 3. CONFIRM THE DOCUMENTS YOU NEED ARE ATTACHED

I've attached the copies of the following documents as required.

For account balances of less than \$5,000

- Copy of your passport containing photo and signature.
- Copy of your Temporary Resident Visa showing that the visa has expired or been cancelled.
- Copy of your passport showing your arrival stamp in and your departure stamp from Australia.

For account balances of \$5,000 or more

- Copy of your passport containing photo and signature.
- A written statement from the Department of Immigration and Citizenship (see below) stating that:
 - › your Temporary Resident Visa has expired or been cancelled, and
 - › you've permanently departed Australia.

See the information on the front of this form for more details.

STEP 4. SIGN THIS FORM

I have read the Privacy Collection Statement and I understand how AustralianSuper will use my personal information.

The information is correct: To the best of my knowledge, the information provided on this form is correct. I was a temporary resident and I have permanently departed Australia.

The information will be used to action the request: The personal information provided on this form will be used to action the request. A \$35 fee will be charged. Any Australian tax payable will be deducted before the payment is made (usually 38% of taxable amounts).

Sign here



Date

D	D	M	M	2	0	Y	Y
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STEP 5. SEND THIS FORM AND YOUR DOCUMENTS TO US

Please send this form and the documents listed in step 3 to:

AustralianSuper
GPO Box 1901
MELBOURNE VIC 3001
AUSTRALIA

We need your original form so you can't fax your application to us.

If you have any questions, call us on **1300 300 273** between 8.00am and 8.00pm (AEST) Monday to Friday or on **+61 3 8663 1699** if you're outside Australia.